

Request for Catalog Year Appeal

Please read this form in its entirety before signing below:

Students are required to follow the degree requirements as listed in the catalog for the year in which they began enrollment as a degree-seeking student. If a student misses, two or more consecutive major terms (Fall or Spring), a student must be readmitted to the college and their catalog year will be updated to the current catalog year for that admittance term.

A request to graduate under a different catalog year will be considered only in the event that the student has been out for no more than 1 academic year and has documented extenuating circumstance that indicate a personal situation prevented the student to complete in the admittance catalog year.

Submission Deadline: Before the withdraw deadline of the students last semester of degree program.

The College response to all appeals will be sent to your FalconMail account.

Prior to submitting an appeal, please read carefully and completely the information on the Appeals Policy and Criteria. Be sure to complete and follow the checklist below. Please remember, the committee reviewing the appeals does not know you, and must judge the merit of your case solely on your statement and supporting documentation. The appeal must be completed in its entirety with supporting documentation upon submission or appeal will be denied.

Student Name _____ Student DSC ID# _____

Current Catalog Year _____ Current Degree Plan _____

Requested Catalog Year for current degree plan _____

Indicate the appeal criteria of your request:

- Serious illness Injury, unforeseen emergency Natural disaster
 Non-voluntary military activation Other extraordinary circumstance

Attach a personal statement and supporting documentation describing the circumstances as to why you are requesting to graduate under a different catalog year.

Student Signature _____ Date _____



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Daytona State College prohibits discrimination and provides equal opportunity in employment and education services to all individuals without regard to age, ancestry, belief, color, disability, ethnicity, genetic information, gender, marital status, national origin, political affiliation, pregnancy, race, religion, sex, sexual orientation or veteran status.

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