



Board of Directors
January 18, 2024, 11:45 a.m.
Daytona State College Academic Affairs Conference Room

In Attendance: Erik D'Aquino, Julie Hewitt, Thomas LoBasso, Garry Lubi

Staff Attendees: Marty Cass, Tim Norton, Cerese Ramos, Steve Selig

I. Call to Order

Chair Garry Lubi called the meeting to order at 11:47 a.m.

II. Public Participation – None Requested

III. Approval of Minutes – September 21, 2023 Meeting

Julie Hewitt motioned approval, Erik D'Aquino seconded, and the motion carried.

IV. Financial Review – Period Ending December 31, 2023

Marty Cass presented the Financial Report (unaudited) for the fiscal period ending December 31, 2023 noting revenue totaling \$986,642 and expense totaling \$763,765. Mr. Cass reported that the Housing Corporation maintains a strong financial position with regard to its Balance Sheet, which will be reported at the next meeting of the Board.

V. For Review & Approval

a. **Additional Services – Architectural Professional Design Daytona Campus Student Housing Phase II Addition of Fifth (5th) Floor (attached).**

Tim Norton presented the memorandum recommending an increase of \$30,000 for PQH Design Group, Inc. to provide complete sets of design drawings for an additional fifth floor for the Daytona Campus Student Housing Phase II project at a cost of \$30,000.

Julie Hewitt motioned approval, Erik D'Aquino seconded, and the motion carried.

b. **Construction Management at Risk Contract Perry-McCall Construction, Inc. Daytona Campus Student Housing Phase II – RFQu #24-001 (attached).**

Tim Norton presented the memorandum recommending this CmaR Contract as presented in the amount of \$60,500.

Julie Hewitt motioned approval, Erik D'Aquino seconded, and the motion carried.

c. **2024-2025 Student Rates**

Tim Norton presented the proposed Student Housing Rates for 2024-2025 as proposed by staff.

Julie Hewitt motioned approval, Erik D'Aquino seconded, and the motion carried.


Erik D'Aquino, Secretary

d. **2024-2025 Student Contract**

Tim Norton presented the proposed Student Housing Contract for 2024-2025 as proposed by staff. Julie Hewitt motioned approval, Erik D'Aquino seconded, and the motion carried.

e. **2024 and 2025 Summer Daily and Weekly Rates**

Tim Norton presented the proposed 2024 and 2025 Summer Daily and Weekly Rates as proposed by staff.

Julie Hewitt motioned approval, Erik D'Aquino seconded, and the motion carried.

VI. Board Comments

None

VII. Adjournment

Julie Hewitt motioned approval, Erik D'Aquino seconded, and the motion carried at 12:27 p.m.



Erik D'Aquino, Secretary