



**Board of Directors**  
**Monday, September 12, 2022, 2:30 p.m.**  
**Conference Room 106**  
**Flagler Palm Coast Campus**

In Attendance: Erik D'Aquino, Garry Lubi – Chair      Absent: Julie Hewitt – Due to a family emergency

Staff Attendees: Tim Norton, Cerese Ramos (via MSTeams), Chris Wainwright

I. Call to Order

Chair Garry Lubi called the meeting to order at 2:43 p.m.

II. Public Participation – None Requested

III. Approval of Minutes – August 16, 2022

With a correction to the 2023-2024 Student Residence Hall Fees rates as attached (Addendum1),  
Erik D'Aquino motioned for approval, Garry Lubi seconded, and the motion carried.

IV. For Review & Approval

Tim Norton reported final completion of construction and presented a request for approval of the final payment due to Perry-McCall Construction in the amount of \$108,746.65. (Addendum 2)  
Garry Lubi motioned for approval, Erik D'Aquino seconded, and the motion carried.

V. Board Comments

Chair Lubi thanked everyone for their work on this project and encouraged the entire College team as operations move forward.

VI. Adjournment

Erik D'Aquino motioned for adjournment, Garry Lubi seconded, and the motion carried at 2:47 p.m.

  
Erik D'Aquino, Secretary

**2023-2024**  
**STUDENT RESIDENCE HALL FEES**

Approved August 16, 2022

**Rooms**

**Fall & Spring Semesters**

Double Suite – Two (2) Double Occupancy Rooms per Suite (4 pp)	\$5,995
Single Semi-Private Suite – Two (2) Individual Rooms per Suite (2 pp)	\$6,780
Single Private Suite – One (1) Individual Room per Suite (1 pp)	\$7,180

**Summer Semester – Two Terms, A & B**

Double Suite	\$1,125 per term
Single Semi-Private Suite	\$1,275 per term
Single Private Suite	\$1,350 per term

**Application Fee**            \$25 – Non-Refundable

**Deposit**                        \$250 – Non-Refundable

- \$50 covers costs of background check and processing
- \$200 to be held as a deposit and applied to the student's account

**Cleaning, Damage, Loss Fees**

Cost plus 25% Administrative/Overhead for cleaning, repair, and replacement.

**Sample Fees** ^

- Key Loss/Replacement - \$25 each key and access control card – each occurrence
- Cleaning - \$50 or more
- Carpet Cleaning, Flooring Covering Repair/Replacement – Cost
- Improper Trash Disposal - \$25 per bag
- Sticker Removal - \$50
- Furniture Damaged – Cost
- Restoring/moving furniture to original location - \$50
- Painting Room - \$300
- Patching Holes - \$100 per wall
- Door Repair - \$200
- Door Peep Hole - \$50
- Door or Window Replacement - Cost
- Window Treatments – Cost
- Fire Safety/Security Equipment Tampering – Cost
- Garbage Can, Other Items Replacement – Cost
- Closet Hardware – Cost
- Vandalism – Cost

^ Not intended as an exhaustive list



TO: Daytona State College Housing Corporation Board of Directors  
District Board of Trustees

FROM: Tim Norton  
Executive Director/Treasurer  
Daytona State College Housing Corporation

DATE: September 12, 2022

RE: Final Completion and Final Payment  
Perry-McCall Construction, Inc.

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**OVERVIEW:**

Acceptance and approval by the District Board of Trustees is required by Florida Statute 1013.50 and State Requirements for Educational Facilities (SREF) Section 4.2(3) before final payment can be made on capital construction projects.

**ANALYSIS:**

The District Board of Trustees approved Perry-McCall Construction, Inc. for the Daytona Campus Student Residence Hall project at the October 24, 2019 meeting. The GMP was approved at the March 25, 2021 meeting. A Purchase Order was issued. The project is complete and has been inspected by College staff. The contract/purchase order requirements have been fulfilled. Final payment and final release of retainage in the amount of \$108,746.65 should be made to Perry-McCall Construction, Inc.

**RECOMMENDATION:**

It is recommended that the Board of Directors approve final completion, final payment and final release of retainage for the Student Residence Hall on the Daytona Beach campus in the amount of \$108,746.65 to Perry-McCall Construction, Inc.

TN/sd

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Erik D'Aquino, Secretary