



**Student Employment Office Only**

\$13.00 per hour

**Department Only**

**Department:** Angela & D.S. Patel School of Engineering Technology

**Campus:** Advanced Technology College (ATC)

**Funding:** Federal Work Study (FWS) **AND** Institutional Work Study (IWS)

**Hours Per Week:** up to 20 hours per week

**Hourly Wage:** \$13.25

**Days Needed:** Monday through Friday (Flexible)

**Times Needed:** 8 a.m. to 5 p.m. (Flexible)

**Contact:** Sarah Carter

**Contact Info:** Sarah.Carter@daytonastate.edu

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**Job Title:** **Engineering Lab Assistant**

**Purpose of Job:** To assist the Lab Technician with all aspects of all related duties.

**Duties/Responsibilities:**

- Assist with technical and non-technical duties in the lab and office.
- Install, configure, and maintain laboratory software.
- Operate, configure, maintain, and troubleshoot laboratory hardware, test equipment, 3D printers, and the laser cutter
- Assist engineering students operating lab equipment
- Support and supervise senior design students' projects and 3D printing
- Data entry & Filing
- Other duties relevant to the job as assigned by supervisor

**Job Qualifications:**

- Must be dependable, reliable, and possess organizational/inter-personal skills.
- Must have meticulous attention to detail.
- Must be efficient with Microsoft office related software for editing, formatting, etc.
- Prefer a student in BSET, BSET-EET, or BSIT, with familiarity in program materials.

**Requirements:**

- Background in drafting and design using any design software
- Background in 3D printing, various hardware/software and general lab equipment
- Please submit your resume to the School of Engineering Technology Admin Assistant.