

# Institute for Criminal Justice

## Daytona State College



## Conducting Background Investigations

CJSTC # 1151

**40 Hours**

Monday, March 10 – Friday, March 14, 2025  
8 AM – 5 PM

**Location:** [DSC Advanced Technology College](#)

Salary Incentive or Mandatory Retraining

**COURSE:** This course is designed as an overview of conducting applicant backgrounds for the officer, investigator, or non-sworn personnel with limited experience in this area. Students will gain an understanding of the problematic, legal, investigative, and evidentiary aspects of background investigations.

**TOPICS COVERED:** The Applicant Background Investigation Process, Role of the Investigator, FDLE Requirements, Social Networking & Cyber Vetting, Case File Set Up and Organization, Investigative Guidelines, Polygraph and other Tools, Interviews, Public Records, Ethics & Professionalism, Analytical Tools & Resources, and more.

**NOTES:** Students are required to attend all sessions of the course and pass a written exam with a minimum score of 80%

**\*Students must bring a sample Applicant Screening & Applicant Background Questionnaire, Background Summary Report, Agency Transmittal Letter, and Supplemental Application (if used) on the first day of class.**

**INSTRUCTORS:** Corporal Sly Harris & Corporal Jose Centeno, Brevard County Sheriff's Office

**THIS TRAINING COURSE IS CJSTC TRUST FUNDED  
REGION 7 OFFICERS HAVE FIRST SEATING PRIORITY**

### TO REGISTER:

Please email a completed Daytona State College Training Registration [Form](#) to  
[FDLETraining@daytonastate.edu](mailto:FDLETraining@daytonastate.edu)

[Questions?](#)