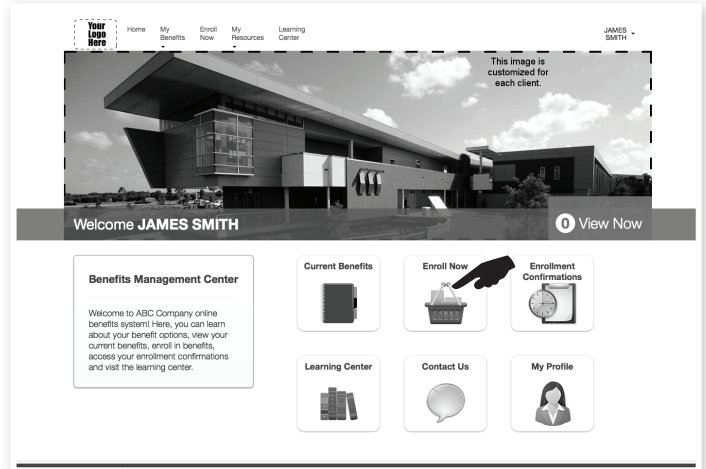


Go to <https://bmc.myfbmc.com> and Click on "Register"

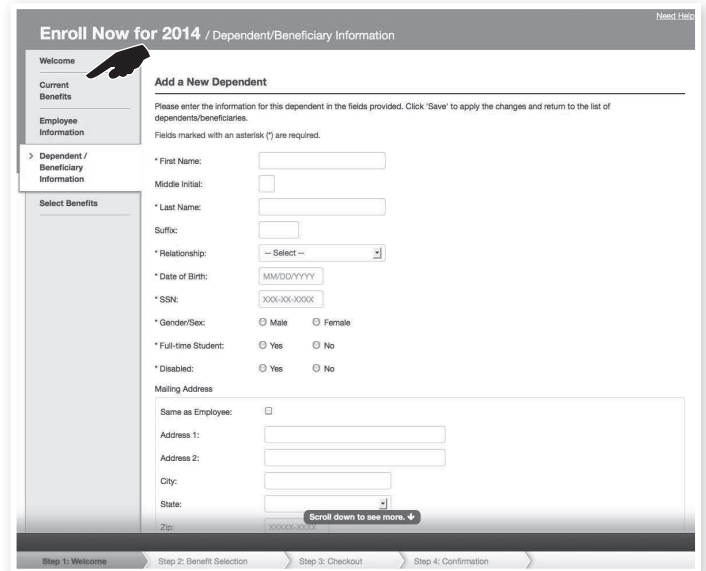
1 Access your Web Enrollment and Enroll Now

After entering your Username and Password, click the **"Enroll Now"** button. You may also view your current plan year benefits, review your enrollment session confirmations, check out our learning center, contact FBMC, or view and update your profile by clicking on the corresponding buttons.



2 Confirm Employee Information and Edit/Update Dependent and Beneficiary Information

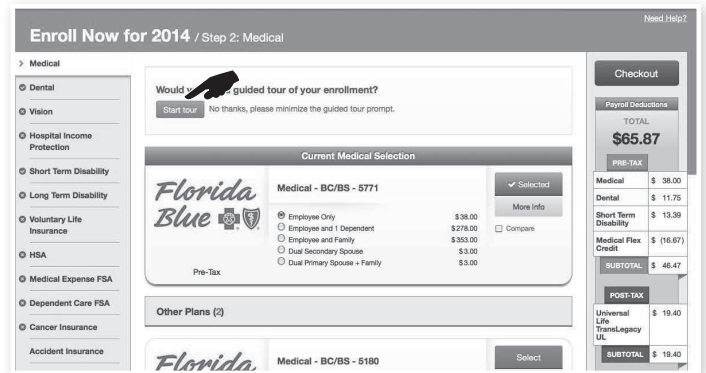
On the Welcome pages you can review your Current Benefits, confirm your Employee Information, and edit your dependents or beneficiaries. To add a beneficiary or dependent, click the **"Add Beneficiary"** or **"Add Dependent"** tab and complete the form. To edit or update dependent or beneficiary information, click on the dependent/beneficiary name and update the form as needed. To remove a dependent or beneficiary, click on the **"X"** icon.



3 Begin the Enrollment Process Start Tour:

You may click on the **"Start Tour"** button at any time during your enrollment for additional information and enrollment instructions.

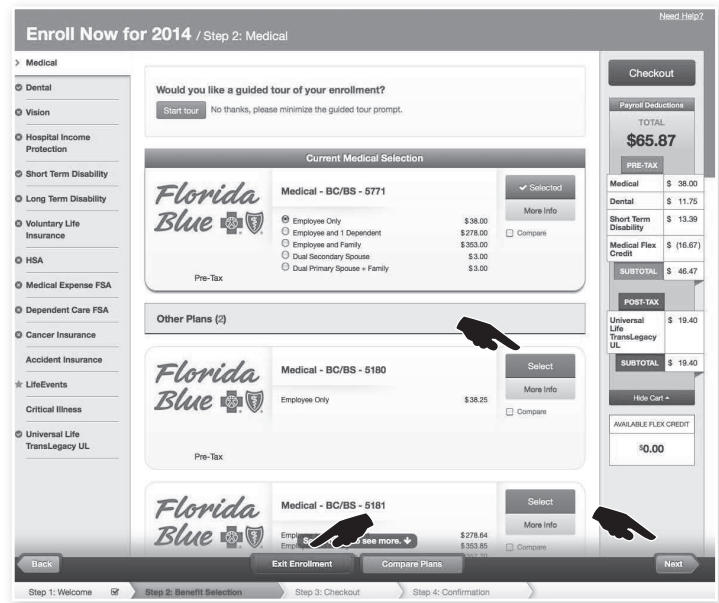
The **"Start Tour"** icon on each page will guide you through the specifics of that page.



4 Choose Benefits

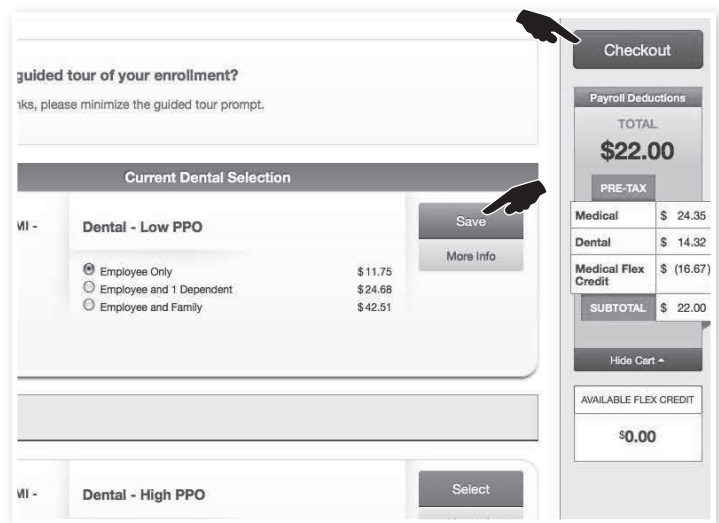
For each benefit, choose your coverage level or election amounts by clicking **“Select”** in the benefit box of your choice. The selected benefit will move to the top of the page. Be sure to click the **“Save”** button to save each benefit selection before continuing to the next benefit page. To continue to the next benefit page, click **“Next”** at the bottom right of the screen.

You may save your enrollment session progress and return later to complete the enrollment at any point, once you have started the benefit selections by clicking the **“Save”** button and then click **“Exit Enrollment”** at the bottom of the screen. Exiting your enrollment early will record your previously saved benefit selections.



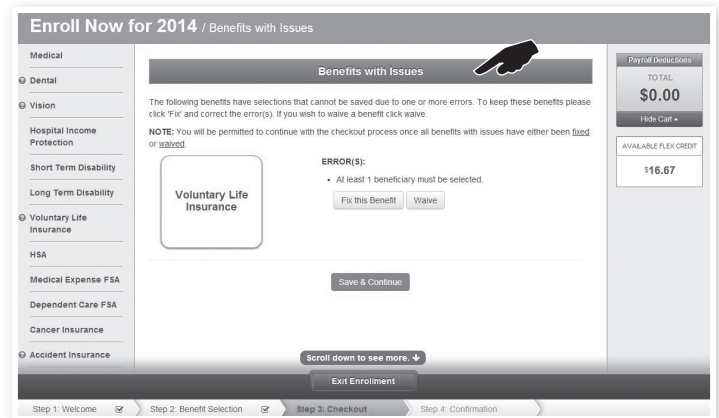
5 Payroll Deductions

Upon selecting a benefit, be sure to click the **“Save”** button. Your saved benefit will appear under Payroll Deductions with the appropriate benefit cost. This will allow you the opportunity to view your total payroll deductions as you continue through your enrollment session. Once you have made all of your benefit selections for the Plan Year, you can checkout by clicking the **“Checkout”** button.



6 Benefit Issues

You will not be able to save your enrollment if the **“Benefit with Issues”** page appears before you reach the confirmation page. This means that you have a benefit that requires a correction. For example, if you have enrolled in family coverage, but did not select dependent(s), or enrolled in a Life plan, but did not complete the beneficiary information. The application will prompt you to review the benefits that need further review or editing. You must check to ensure each benefit is accurately completed in order to proceed to checkout.



7 Incomplete Benefits

The checkout process is designed to ensure that you effectively **“Save”** or **“Waive”** each benefit, based on your needs. If you did not save or waive a benefit during your enrollment session, it will appear here. The Incomplete Benefits page includes two sections:

Rollover Benefits: If you have a current benefit and forgot to save it during your enrollment session, you must click the **“Keep”** button for the benefit to rollover to the next Plan Year.

Unselected Benefits: Any other benefits you did not save during your enrollment session will appear here. You may click the benefit button to return to the corresponding benefit page and select the benefit, or click **“Waive”** to waive the benefit and continue to checkout.

Remember, you must save or waive each benefit to proceed to checkout.

8 Agreement and Authorization

In order to complete your enrollment, you must check the box to agree to the Terms and Conditions, type in the last four digits of your SSN and you have the option to include your e-mail address to receive an enrollment confirmation notification online.

9 Print and Keep Your Confirmation Notice

Once you have completed the enrollment process, you will receive a confirmation number and you will be able to print a confirmation notice for your records. You may access the web enrollment 24 hours a day, 7 days a week to make changes to your benefit selections. You have until the end of the Open Enrollment period to make any changes to your benefits.

Confirmation Details			
Confirmation Number:	1001634		
Enrollment Date:	Sep 17, 2013 07:42 AM		
Enrollment Type:	Open Enrollment		

Employee Information			
Name:	JANE M PUBLIC	Employee ID:	****8832
Gender/Sex:	Female	Date of Hire:	01/01/2013
Marital Status:	Single	Salary:	\$25,000.00
Date of Birth:	****1970	Pay Frequency:	24
SSN:	****-**-8832	Work Phone:	
Mailing Address:	100 MAIN STREET AIRTOWN, FL 33333		Email Address: