Steps to Apply for Scholarships Online

1. Go to www.Daytonastate.edu
2. Click ‘Current Student’
3. On the left hand side of the screen, click ‘Enrollment Services’
4. Then click ‘Financial Aid’, then ‘Scholarships’
5. Then Click ‘Apply for Foundation Scholarship’
6. Now scroll down the page and click the link:
   https://daytonastate.scholarships.ngwebsolutions.com
7. Login in under ‘First Time Users’
8. Create an account. Once you have created an account, you may begin your application. Please write down your username and password for future use.
9. Type in your Personal Information.
10. Complete Enrollment Information. Please use correct major code (Please do not use the nursing major code if you are taking pre-nursing courses, etc)
11. Enter in Financial Information.
12. Complete Letter of Recommendation
   a. Please make sure you read the instructions for faculty member’s email address. You may also request a personal recommendation as well.
   b. It is suggested that at least two letters of recommendations are requested and that you notify the individuals that a request will be in their email.
13. Type in your Essay
   a. You may copy your essay from a word document, etc.
   b. Your essay cannot exceed 1000 characters.
14. You may enter and exit your application as often as needed, however remember to save it.
    Submit your application upon completion.
15. After 24 hours of completing and submitting your application, you may search through qualified scholarships.
16. If awarded you will be notified by mail.  Good luck!