October 11, 2013

To: All Benefit-Eligible Employees

Re: 2014 Employee Benefits Open Enrollment – Everyone is required to enroll this year!
October 14 to November 8, 2013

Daytona State College will have a full Open Enrollment for benefits beginning October 14, 2013, due to substantial changes in our medical plan offerings. Informational sessions will be held detailing the changes that will go into effect January 1, 2014. Please attend one of these sessions and ask our team your questions. You also can visit the Employee Benefits website, Benefits.DaytonaState.edu, to view the presentation on your own, along with premiums, plan-design details, frequently asked questions and other valuable information.

What's new: As a benefit-eligible member of the DSC family, you and your eligible family members may select between two medical plans this year. The College, thru the Florida College System Risk Management Consortium, is offering Florida Blue's PPO Plan 3562 and Florida Health Care's HMO Plan DS1.

Because the College is discontinuing its self-funded PPO Plan (HPA), all current medical and pharmacy benefits will end at midnight on December 31, 2013. Therefore, it is critical that you complete your enrollment between October 14 and November 8, 2013. NO benefits will automatically “roll” forward.

Additionally, we are changing our life insurance and long-term disability carrier to UNUM, as of January 1, 2014. Therefore, it is very important that while you are in BenefitSolver completing your Open Enrollment, you check your life insurance beneficiary information. Please approve that as is, or make any changes you deem appropriate.

What's the same: The College's Dental and Vision Plans are not changing. There is no change in premiums or coverage. Simply re-enroll, if you would like to continue your current coverage or waive coverage for 2014.

The 5-year opt-out rule still applies. This means, if you drop dental or vision coverage for yourself and/or your dependents you cannot re-enroll for five (5) years from the date that the discontinued coverage ended.

The IRS-regulated Flexible Spending Account Plans are still available for 2014. The Premium Account for you, your spouse and dependents is automatically set up for you. If you also wish to participate in the Healthcare Spending and/or Child/Dependent (Day) Care accounts you can note the amount(s) you want to contribute to your account(s) during the enrollment process.
**How to enroll:** To select your 2014 medical coverage and all other benefits, please complete your online enrollment through BenefitSolver at [https://www.benefitsolver.com](https://www.benefitsolver.com).

When you log on to BenefitSolver as an active employee, you must choose one of the three options: Florida Blue, Florida Health Care, or Waive (to decline) medical coverage. A simple click to the next page will take you through the enrollment process for your other benefits. Once you submit your enrollment selections, you will have completed the Open Enrollment process and secured your benefits for 2014.

You may log into BenefitSolver as many times as you wish from October 14 to November 8 and make changes to your selections. It’s always wise to print a copy of your final enrollment documents for your records. This entire process takes less than 15 minutes.

If you have questions regarding the two new medical plans, you can call our special Open Enrollment Hot Line: **1-800-967-8938**, which is valid for both Florida Blue (PPO plan #: 3562) and Florida Health Care plans (HMO plan #: DS1).

Don’t forget! You are REQUIRED to complete the enrollment process even if you’re happy with your benefits as they are today. Again, if you don’t complete the enrollment process by November 8, 2013, you will not have coverage in 2014.

As always, if you have any other questions or need assistance, feel free to call your Employee Benefits Department, (386) 506-3083.