

DAYTONA STATE COLLEGE STUDENT HANDBOOK & PLANNER



2023

2024

Campus Directory

Advanced Technology College	506-4100
Daytona Beach Campus	506-3000
DeLand Campus	785-2000
Deltona Campus	789-7300
Flagler/Palm Coast Campus	246-4800
New Smyrna Beach/Edgewater Campus ..	423-6300
News-Journal Center	266-1913

Academic Advising

Daytona Beach	506-3661
Wetherell Center (B/100) R/105	
DeLand	785-2076
Student Services Center (B/7) R/138	
Deltona	789-7315
Fathi Hall (B/1) R/216	
Flagler/Palm Coast	246-4804
Academic Hall (B/2) R/101	
New Smyrna Beach/Edgewater	506-3661
Student Services Center (B/1) R/110, A & B	

Academic Support Center

Daytona Beach	
Baker Academic Support Center (B/500) R/124	506-3673
L. Gale Lemerand Student Center (B/115) R/320	506-4217
DeLand	785-2087
Bert Fish Hall (B/6B) R/217	
Deltona	789-7306
Fathi Hall (B/1) R/104	
Flagler/Palm Coast	246-4814
Academic Hall (B/2) R/106	
New Smyrna Beach/Edgewater	423-6329
Academic Hall (B/2) R/104	

Admissions

Daytona Beach	506-3642
Wetherell Center (B/100) R/118	
DeLand	506-3642
Student Services Center (B/7) R/103	
Deltona	506-3642
Fathi Hall (B/1) R/203	
Flagler/Palm Coast	506-3642
Academic Hall (B/2) R/100	
New Smyrna Beach/Edgewater	506-3642
Student Services Center (B/1) R/106	

Adult Education (GED)/ English for Speakers of Other Languages (ESOL)

Daytona Beach	506-4495
Greene Center (B/300) R/227	

Aquatic Center

506-4386

Assessment/Testing

Daytona Beach	506-3067
Wetherell Center (B/100) R/107	
DeLand	785-2223
Student Services Center (B/7) R/117	
Deltona	789-7307
Fathi Hall (B/1) R/206	
Flagler/Palm Coast	246-4844
Academic Hall (B/2) R/104	

New Smyrna Beach/Edgewater	423-6328
Student Services Center (B/1) R/128	

Athletics

506-3097

Bookstore

Daytona Beach	506-3234
.....	506-3235
DeLand	785-2020
New Smyrna Beach/Edgewater	423-6314
Flagler/Palm Coast	506-4851

Campus Safety

506-4444

Career Services

Daytona Beach	
L. Gale Lemerand Student Center (B/115) R/224	
DeLand	
Student Services Center (B/7) R/138	
Deltona	
Fathi Hall (B/1) R/216	
Flagler/Palm Coast	
Academic Hall (B/2) R/101	
New Smyrna Beach/Edgewater	
Student Services Center (B/1) R/101	

Center for Interactive Media/WDSC-TV 15

.....	506-4415
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Student Life Department

Daytona Beach	506-3366
L. Gale Lemerand Student Center (B/115) R/218	
DeLand	785-2202
Student Services Center (B/7) R/148	

Counseling & Accessibility Services

506-3238

Wetherell Center (B/100 Annex) R/108

Credit Union

Daytona Beach	506-3040
Greene Center (B/300) R/122	

The News-Journal Box Office

226-1927

Dental Hygiene Clinic

785-2060

DeLand Campus

Bert Fish Hall (B/6A) R100

Financial Aid Office

Daytona Beach	506-3015
Wetherell Center (B/100) R/104	

Fitness Center

506-4348

I.T. HelpDesk

506-3950

Quanta-Honors College

506-3806

DSC/UCF Hall (B/150) R/400A

International Student Advisor

Daytona Beach	506-3642
Wetherell Center (B/100) R/118	

Campus Directory Continued On Inside Back Cover

How to Use Your Student Handbook

The Student Handbook/Planner is a handy resource with information on college life, academic support programs, important dates and contact information you'll want to know while you're enrolled here at Daytona State College. A digital version of the Handbook/Planner is available for download on the DSC website.

The Handbook/Planner has three sections:

Campus Directory

Have a question or need to get in touch with someone? The Campus Directory - on the inside front and back covers - lists phone numbers for all major departments and campus facilities.

Handbook

The Handbook contains information on - among other things - Admissions, Academic Advising, Financial Aid and where to get your student ID and parking passes, as well as how to access your DSC email account, what you need to transfer from another college or university and where to find tech support.

Calendar/Planner

The Calendar/Planner includes important dates, including when the semesters begin and end, enrollment and graduation deadlines, campus events and activities, and recognized holidays. It includes room for you to add your personal appointments, assignment due dates, exams, etc.

Please Note: *DSC policies, procedures and guidelines printed in this document were current through August 1, 2023, and are subject to change without notice.*

Daytona State College Quick Links:

- Admissions: DaytonaState.edu/Admissions
- Academic Advising: DaytonaState.edu/Advising
- Academic Support Center: DaytonaState.edu/ASC
- Assessment: DaytonaState.edu/Assessment
- Bookstore: DaytonaState.edu/Bookstore
- Campus Safety: DaytonaState.edu/safety-and-security
- Career Services: DaytonaState.edu/advising/career-exploration
- Falcon HOPE Center: DaytonaState.edu/HOPE-Center
- Counseling and Accessibility Services: DaytonaState.edu/CAS
- Dining Services: DaytonaState.edu/Dining
- Falcon One Card: FalconCard.DaytonaState.edu
- Financial Aid: DaytonaState.edu/FinAid
- Library Services: DaytonaState.edu/Library
- Residence Hall: DaytonaState.edu/Housing
- Scholarships: DaytonaState.edu/Scholarships
- Student Accounts: DaytonaState.edu/StudentAccounts
- Student Life: DaytonaState.edu/StudentLife
- The Writing Center: DaytonaState.edu/CWC

Welcome to Daytona State College!

Congratulations on choosing Daytona State, one of Florida's highest-ranked public colleges. Your success matters and we are delighted to be an integral part of your life as you work toward your current and future goals.

At Daytona State you'll find a collegiate experience that's centered on you. Our faculty and staff are here to provide support and guidance as you advance your personal and professional plans. You'll also find opportunities to broaden your horizons with art and cultural exhibits, guest speakers, seminars, extracurricular activities and student organizations.

Students who engage in student life activities are more likely to be successful throughout their life and career. I encourage you to take advantage of the L. Gale Lemerand Student Center – a place where you can find everything from one-on-one researching assistance in the Library to connecting with friends and classmates in the recreation area or at Mori's Café.

This handbook includes important information about resources, policies, and procedures that will help you be a successful student. Here are a few examples:

- Need help choosing a major? Our Academic Advisors can match your strengths, interests and passions with a program and career path that's right for you.
- You can earn while you learn. Our Financial Aid Services team is available to help you find a job on campus.
- Our new COMPASS program includes a special team of Academic Coaches ready to offer personalized coaching and mentoring to help ensure your academic success. Academic Coaches and Mentors are standing by to help!
- Need help with a class or have a question on an assignment? Tutors are available on all of our campuses. Stop by any of our Academic Support Centers.
- College is better when you get involved. Daytona State hosts more than 50 clubs and organizations. Connections made here can last a lifetime.
- We offer a variety of intramural and intercollegiate sports including soccer, volleyball, cross country, basketball, golf, softball, baseball, and new this year, eSports. All students get free admission to DSC home games. Go Falcons!

Again, welcome to Daytona State College. I wish you the best during your time with us and look forward to the day you join our thousands of successful alumni throughout Florida and beyond!



Thomas LoBasso, Ed.D.
President, Daytona State College

Introducing

COMPASS

Coaching, Mentoring, Persistence and Student Success

Have you heard about the new COMPASS Program? COMPASS provides first-time-in-college students with Academic Coaching and Mentoring to ensure success during your college journey.

See your Academic Advisor today or scan the QR code below to learn more.



DAYTONA
STATE COLLEGE



Student Residence Hall

Welcome Home!

How would you like to live within walking distance to all of your classes, support programs and recreational activities? Get the full college experience living in our new residence hall, located in the heart of DSC's Daytona Beach Campus.

The four-story facility is filled with state-of-the-art living, study and recreational space for 254 students. Enjoy the convenience and security of 24-hour staff support, fully furnished rooms, all utilities included, and high-speed WiFi. Choose from several room styles including Double Suites, Single Suites, and Private Single Suites.

Scan the QR code for to get more information, take a virtual tour or request more information about living on campus.



Student Residence Hall

DAYTONA STATE COLLEGE STUDENT RESIDENCE HALL

STUDENT RESIDENCE HALL AMENITIES

- Secured access to each floor and unit
- Study Rooms on each floor
- Student Lounges
- Large Screen TVs
- Pool Table
- Conference Room
- Vending Area on each floor
- Washers and Dryers on each floor
- WiFi and high-speed Ethernet access in every room
- Fully Furnished (XL twin bed, dresser, desk, chair, microwave, small refrigerator)
- Shower and Bathroom in each unit; weekly housekeeping/ cleaning in bathrooms and common area
- Campus Fitness Center & Pool (indoor, heated); nominal fee per semester
- Campus Recreational Field and Tennis Courts
- Campus Gym with Basketball / Volleyball Court

- New Student Center (with Dining Hall*, Coffee Shop, Gaming/Recreational area, Library, Academic Support Center, Writing Center, Career Center)
- *DSC Meal Plan Required

DOUBLE SUITE



SINGLE SUITE



For more information about living on campus, please contact us to learn more about why "You Belong Here" at Daytona State College:
Housing@DaytonaState.edu

SINGLE PRIVATE SUITE



YOUR RESIDENT LIFE



L. Gale Lemerand Student Center

Daytona Beach Campus

First Floor

Mori's Cafe (Coffee Lounge)
Commons Area
Conference Area

Dining Area
Event/Conference Hall
Group Study Rooms

Second Floor

Career Services
Classrooms
Conference Room
Gaming Lounge

Group Study Room
Student Clubs & Organization
Student Life Offices

Third Floor

Academic Support Center
Classroom
Group Study Room
Library
Writing Center



SAVE THE DATE

DAYTONA STATE COLLEGE

FALCONS



Forever

HOMECOMING

OCT. 5-7, 2023

"Catch the Falcon" 5K Walk/Run

Movie Night at the Landing

Family Friendly Tailgate Party (Students & Alumni)

Men's & Women's Soccer Games/Volleyball Games

Alumni Baseball & Softball Games

Alumni & Friends Golf Tournament

Employee Games, Competitions and More!

See you there!



**ALUMNI
& FRIENDS**

DaytonaStateFoundation.org

DaytonaState.Edu/Homecoming

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Getting Started

Surviving and Thriving in College

You should be proud that you have taken a step to becoming a college student. You might be a new student, returning student, or continuing student, but no matter what, you are furthering your learning and earning potential.

Take some time to think about your “why”. Understanding your motivation and reason for attending college can give you that extra boost to succeed. If you need help identifying that “why” and creating short- or long-term goals, don’t wait any longer. Speak with an academic advisor, career advisor or academic coach for assistance.

Once you have established your educational and career goals, here are some things you can do every day to stay on track toward achieving them:

- **Attend Class** - This seems simple enough but has a large impact with keeping you on track. Many times, life can get in the way, and when that happens just know your faculty, advisors and Daytona State team are here to help.
- **Participate in class and take good notes** - Staying engaged will dramatically increase how well you retain the information you receive. We offer many student life skill courses to help you learn which methods of note taking might be best for you. If you haven’t taken SLS1122: Managing your Success, speak with an advisor to see if this would be a good fit for you!
- **Establish a study schedule** - Use a calendar or planner to schedule study times throughout the week, whether you’re at home or on campus in the Student Center, Academic Support Center, Writing Center, Mori’s Café, or anywhere else.
- **Get involved on campus** - Daytona State has many different clubs, organizations, and ways to get involved. Be proud to be a Falcon and get involved where you can!
- **Be informed** - By attending college, you have already started the process of lifelong learning. Learn all you can not only about your classes, but

the college policies, procedures, and everyday life on campus.

- **Ask for help** - We are here for you. Advisors, faculty, administrators, counselors, academic coaches and staff are all here to ensure your educational journey is as smooth as possible. We want to help you succeed and will answer any questions you have.

Getting Started on Campus

Daytona State College has a wide range of offices and support services to help you with college life. The following section provides an overview of each. We are here to help you resolve any issues and make the most of your time with us.

Admissions

Admissions is your first stop for enrolling in courses at Daytona State College. Staff is available to answer questions about what you need to apply for college, residency requirements, transferring from another college or university and the documents needed - like transcripts - that become part of your student records

Online Admissions

You can apply for admission online by selecting the “New Student Resources” and “Apply Now” option on the Daytona State College website or by clicking on the Admissions page. Remember, if you want to enroll in one of the College’s bachelor’s programs, you must be re-admitted to the College under the new program.

If you have previously attended another college or university, you are classified as a transfer student and are required to submit transcripts from those institutions to Admissions for evaluation by DSC. All grades you received - except for those in developmental courses - will be included in your cumulative grade point average (GPA).

Grades of “F” and “W” will not be transferred. More information on our transfer evaluation policies is available in the College Catalog, which is also available online in the Records and Registration section of the DSC website.

Getting Started

Assessment Services

Also known as the Testing Center, Assessment Services is where you can get information on (and schedule time to take) any tests required for admissions or enrollment to DSC's programs. In some cases, the office is available to take make-up exams if you missed a class. It is also used for some program certification exams.

Academic Advising

Whether you are a new, continuing or returning student, Academic Advisors are available – in person, over email, on the phone or via video conference (by appointment) – to discuss your educational and career goals and create a course plan to achieve them.

Academic Advisors are here to:

- Help with class scheduling and course enrollment
- Connect you with support services like the Academic Support Center, the Writing Center, and Student Counseling and Accessibility Services
- Explain rules, regulations, and policies
- Update your major
- Connect you with faculty and staff
- Identify requirements for transferring to other colleges or universities and determining what is required to meet the transfer requirements

To speak with an advisor, email Advising@DaytonaState.edu and include your Student ID number or call 386-506-3661.

Question & Answer Center

If you need help or have questions about support or services at Daytona State College, a good place to start is with the staff at the Question & Answer Center on the first floor of the Wetherell Center on the Daytona Beach campus. The Question & Answer staff also handles:

- Student ID cards and parking decals (available at the Falcon Center on regional campuses)
- Registration appeal and inquiries

- Assistance with all services available in the Falcon Center
 - Student Advocacy assistance and equity concerns
-

Falcon Center

The Falcon Center works with the Question & Answer Center to help you with the following services:

- Printing class schedules
- Registering, adding, dropping, or withdrawing from classes
- Navigating the MyDaytonaState student portal, including help with enrollment verification, address changes, online orientation and requesting and printing transcripts
- Academic and grade disputes, student complaints (claims of mistreatment) and appeals, and equity concerns

If you are at a regional campus, you can get quick answers to most of your questions in the Enrollment Services Office.

Student IDs

You need a Student ID to use the library, Academic Support Center, Aquatics and Fitness Center, meal plans and many other campus services. Get your free ID card by bringing your photo ID to the Question & Answer Center on the Daytona Beach Campus or to the administration offices at any of the regional campuses.

Student ID cards are also required for meal plans, Dining Dollars and Falcon Cash. For more information, visit the FalconCard Online Portal - FalconCard.DaytonaState.edu. Use the FalconCard Online Portal to deactivate your card if it is lost or stolen. Lost or stolen IDs can be replaced for a \$10 fee.

Getting Books & Course Materials

Daytona State College, in partnership with Follett Higher Education Group, operates the Daytona State College Bookstores. The Daytona State College Bookstores are the authorized source for required course materials, recommended study aids, school supplies, educationally discounted

Getting Started

software, nursing uniforms, course-related nursing supplies and medical reference books, Daytona State clothing, gifts and more. Store hours and services vary by campus. Call a DSC bookstore or visit the College bookstore websites for more information. Shop your bookstore online or visit one of our campus bookstores. College bookstores will accept Falcon Cash.

Online Services

Many Daytona State student services are available to you via the MyDaytonaState online portal. When you are accepted to DSC, you'll be assigned a Student Identification Number, FalconMail email address and a temporary password. These will get you access to the MyDaytonaState portal and other online services.

FalconMail

All DSC students, faculty and staff are assigned an email address through the FalconMail system. You should check FalconMail regularly because this is the primary address the College will use to communicate with you.

You can access FalconMail by typing Outlook.DaytonaState.edu into your web browser and logging in using your FalconMail email address and password. In addition to email, accessing your FalconMail page gives you access to Microsoft 365 applications such as Word, Excel, PowerPoint, OneDrive, etc.

Setting Up Your FalconMail Account: User Name

Your FalconMail email address is your User Name (e.g., jane_smith344@DaytonaState.edu). If your name is already in use, the system will add a series of numbers after your last name.

Setting Up Your FalconMail Account: Password

When your email account is created, you're assigned a temporary, default password. Your default password is in the following format: Dsc (Capital D, lowercase s, lowercase c) + Your birthdate in MMDDYY

format + the last five digits of your Social Security Number (SSN).

For example: If you have a birthdate of January 1, 1990, with an SSN of 123-45-6789, the resulting password would be Dsc01019056789.

All students are required to enroll in "Self Service Password Reset" (SSPR) and set up Multi-Factor Authentication (MFA) to ensure your DSC account remains secure. After you have enrolled in the SSPR system, visit mypassword.daytonastate.edu to reset your password if you've forgotten it.

The minimum password length is 12 characters, and the password must meet these requirements:

- Not contain all or part of the user's account name
- Contain characters from three of the following four categories:
 - English uppercase characters (A - Z)
 - English lowercase characters (a - z)
 - Numerals (0 - 9)
 - Non-alphabetic characters (such as ! \$, #, %, @)

If you need help enrolling in the Self-Service Password Reset system or the Multi-Factor Authentication system, contact the IT Helpdesk at 386-506-3950 and select option #1 (accounts & passwords option).

You will always use your DSC email address and updated password to access:

- MyDaytonaState (My Academics and Falcon Self-Service)
 - Falcon Online
 - FalconMail/Microsoft 365
 - DSC Wi-Fi access
 - Falcon Card Online
-

My Academics Tab in your MyDaytonaState Portal

The My Academics Tab in your MyDaytonaState portal is where you can access your student records, register for classes, apply for financial aid, and conduct transactions with the College.

Getting Started/Financial Services

Help Desk

For technical assistance, please contact the FalconAID Student Help Desk via email at HelpDesk@DaytonaState.edu, or via phone 386-506-3950, and via chat at itchat.DaytonaState.edu. The Student Falcon Self-Service Help web page is also available at DaytonaState.edu/help-desk.

You can also visit the FalconAID Student Help Desk in person on the Daytona Beach Campus, Greene Center (Bldg. 300), Rm. 109. Visit online for hours of operations and locations at DaytonaState.edu/help-desk.

We offer technical assistance in areas such as:

- DSC-Wireless (students/faculty/staff Wi-Fi access)
- MyDaytonaState Student Portal and password help
- Setting up your multi-factor authentication methods
- Accessing Microsoft 365 through your student account
- Assistance with smart devices (i.e., laptops, tablets, smartphones) as they relate to college resources/services only
- Falcon Online support
- Accessing and navigating Daytona State College's web-based student services, including Financial Aid, Admissions, Registration, etc.
- Directions to academic departments
- And more as related to DSC's supported technology

Online Success Seminar

This fully online, FREE 3-hour seminar will help you identify personal strengths and challenges to online learning. The seminar is available for all students, but for those students that have earned lower than a C in one of their online classes, it will be mandatory to attend the OSS prior to trying another fully online course in their enrollment path.

Once a student is identified as needing to complete the OSS, they will not be permitted to register for a fully online class without completing the OSS. If a student has preregistered prior to being identified as needing to complete the OSS,

the student will be permitted to remain in that specific online course/section. These students will not be permitted to change their preregistered fully online course section to another fully online section. If the student was dropped for any reason from the preregistered fully online section, the student will only be able to register for a class that is not fully online within the registration time period.

Paying for Your Classes

When you enroll in classes at Daytona State College, you can pay for your tuition and fees by cash, check or credit card, online, over the phone or in person at any DSC campus. You can check your tuition balance and due dates in the Falcon Self-Service section of the MyDaytonaState portal, by clicking on the Financials menu and selecting "What I Owe". Expand the term row to view outstanding balance due dates.

If you have not paid your tuition and fees by the due date, your registration will be cancelled, and you will no longer be enrolled in classes. Because many classes have waiting lists, there is no guarantee you will be reinstated even if your account is brought up to date. If you are facing financial challenges, please contact the DSC Financial Aid staff as early as possible. They have access to many options, including scholarships, grants, loans, "earn while you learn" and payment plans, that may be able to help. If you are using your Florida Prepaid College Fund you will need to bring that information into the Office of Student Accounts every semester so that it can be applied to your account.

Financial Aid

Applying for financial aid is not as complicated as you might think. Aid is provided via federal and state programs and private sources and consists of grants, scholarships, loans, and work programs. The Financial Aid department will help you explore options for financing your education.

Financial Aid Services

The Financial Aid Services team is available to help you explore options for paying for

Financial Services

your education using grants, scholarships, loans, and other programs. The first step is to complete the Free Application for Federal Student Aid (FAFSA). If you need help, the Financial Aid Services team is available to assist you in completing the form as accurately as possible.

You should apply for financial aid at least four weeks before classes begin to ensure everything is completed before the first day of class. This allows you to submit any requested additional documentation.

To check your financial aid status, or to determine whether additional documents have been requested, log into your MyDaytonaState Student Portal and click on either the To-Do tile, or the Financial Aid tile. All communications are sent through your Daytona State email address.

Scholarships

The Daytona State College Foundation provides numerous scholarship opportunities for new and continuing students attending part- or full-time. You can complete one annual application to be considered for Foundation scholarship support. Scholarships are awarded based on donor's specific criteria. The application is available at DaytonaState.edu/scholarships and for more information or assistance, email FinancialAid@DaytonaState.edu or call 386-506-3015.

In addition, many state universities have designated scholarships for Daytona State College students who have completed an Associate of Arts degree and meet other criteria. For more information, visit the state university websites.

Student Employment

Working on campus is another way to offset educational expenses. Not only can working on campus help you explore career options, but it can also help build an employment history. The Financial Aid Services office can help determine whether you qualify for federal or institutional student employment programs, as well as assist you in determining which offices have open positions.

Student Accounts

Whether you are receiving financial aid loans, grants, scholarships, waivers, or you are covering your own costs, all financial transactions between you and DSC occur through the Office of Student Accounts. This is also where your student financial account records are maintained.

All refunds, except credit card refunds, will be issued with BankMobile Disbursements. Refunds can be issued to existing bank accounts or to an account created with BankMobile. If you are anticipating a refund, it is important you contact the Office of Student Accounts and tell them your refund preference.

Adult Education and Continuing Workforce Education students are not refunded through BankMobile Disbursements.

Collections

Daytona State College uses outside collection agencies to collect money owed from students. If you have a past due balance on your account, you will be sent a bill and will be given a payment due date. If your past due balance is not paid, your account (and appropriate personal information) will be sent to one of the agencies and collection fees are added to what you owe. A hold is placed on your account that will affect records, diplomas, transcripts, and future registrations until the balance is paid.

Returned Checks

The College charges a statutory fee, based on the amount of the check, for all checks returned by the bank for non-payment. A hold will be placed on your account that will affect records, diplomas, transcripts, and future registrations until all associated fees are paid. Other legal actions may be taken if the amount is not paid in full within seven days.

Your Student Records

The Federal Education Rights to Privacy Act (FERPA) protects your student records. The College will not release information about your grades, classes, etc. to your parents,

Getting Help

spouse, or anyone other than you without your permission.

If you want to share your records with someone, you must add that person as a delegate to your records. This can be done on your student portal under My Profile, then Share My Information. The FERPA law allows the College to release "Directory Information," which includes, but is not limited to, your name, dates of attendance, major status and degrees and honors.

If you do not want this information released, you must go to your student portal, My Profile, Share My Information, FERPA restrictions. Students are able to update their delegate information and FERPA restrictions at any time. To review the college's full FERPA statement, please see the College Catalog.

Getting Help with Your Classes

It's not uncommon to feel stressed or overwhelmed with assignments, homework, or tests. We have many services available to help you understand new concepts, provide additional tutoring, conduct research, prepare for tests, and write reports.

Academic Support Center

College can be challenging, especially for first-time students. The Academic Support Center is here to help! Visit us at one of our six physical locations or online at DaytonaState.edu/ASC. The ASC offers personal attention in an environment where students, faculty, and staff collaborate to ensure student success.

We offer the following FREE to all currently registered DSC students:

- Tutoring is available in person and online to assist students with content challenges, assignment decoding, study skills, and digital literacy. No appointment needed.
- Workshops and Review Sessions are provided for course content and various standardized tests. Helpful resources, such as computer labs, study areas, mobile technology, textbooks, calculators, and more are available at

the ASC. Supplemental Instruction is a series of weekly review sessions for students taking historically difficult courses.

If you have any questions, please email ASC@DaytonaState.edu, call (386) 506-3620, or stop by any ASC location. We're looking forward to helping you succeed!

The Writing Center

The Writing Center helps currently registered DSC students become more confident and effective writers and communicators. We can assist you with any stage of the writing process, whether it is brainstorming and outlining or editing and citation. We offer one-on-one appointments to help you with any type of communication or writing, course-related or personal, in all disciplines. Appointments last up to 45 minutes and can be scheduled virtually or in-person up to three times per week.

Additional services offered:

- Quick help and scheduling via live chat: www.DaytonaState.edu/CWC.
- Resources on writing strategies and grammar are available at <https://library.DaytonaState.edu/WritingCenter>.
- Test preparation for the GKT or TEAS.
- VR, Podcasting, and 3-D Printing Equipment for multi-modal assignments.
- Working with citation styles such as MLA, APA, Chicago, and more.

Job opportunities are available for students with excellent writing and communication skills who are interested in helping fellow students. Peer tutor positions are open throughout the academic year.

For more information on any of our services, call us at (386) 506-3297, email CWC@DaytonaState.edu, or chat with us at www.DaytonaState.edu/CWC.

Library Services

Library Services provides everything you need to jumpstart your research or spark your curiosity, including thousands of print and online resources. Through Library

Getting Help

Services you have access to print books, eBooks, streaming videos, and online articles from newspapers, magazines, and research journals. Visit either of the two full-service libraries (DeLand and Daytona Beach), where you'll find books, magazines, and comfortable areas for work or study. The Daytona Beach location offers three private study rooms for quiet work or collaborating with classmates, as well as computer access, printing, and charging stations at all seats and cubicles.

Some of the Library Resources and Services that may be found in our Library website (<https://library.DaytonaState.edu/>):

- InfoGuides: <https://library.DaytonaState.edu/infoguides>
- Databases: <https://library.DaytonaState.edu/az.php>
- Assignment Scheduler: <https://library.DaytonaState.edu/services/scheduler>
- Study Rooms: <https://library.DaytonaState.edu/services/rooms>
- Library Instruction: <https://library.DaytonaState.edu/services/instruction>

Our helpful librarians can show you how to access these resources and effectively use the Internet to gather reliable information for better research papers.

Please stop by the Daytona Beach or DeLand Libraries or call, chat, or email a librarian through our website: <https://library.DaytonaState.edu/help/ask>

SLS 1122-Managing Your Success

Interested in learning time management, financial literacy and making smart career choices - while earning college credit? We offer a three-credit hour course - SLS 1122 - Managing Your Success - that does all this, plus shows you how to make the best use of DSC resources like the Academic Support Center, the Writing Center, and the library. Talk with your Academic Advisor to learn more.

Help with Overcoming Obstacles

There are many things that can hinder your progress toward your academic and career goals. We provide a number of free services to help you address issues, overcome challenges, and get back on track.

Crisis Intervention

Daytona State College offers free, confidential, anonymous counseling for students. If you need help, please call Counseling Services at 386-506-3038.

If you are in immediate crisis, dial 988 or call Campus Safety at 386-506-4444.

The College has trained staff members that serve as crisis intervention specialists for students. These individuals are available on each campus to help link students to local community professionals or others who can help with treatment or other services.

Student Advocate

The Student Advocate is the central point of contact who can offer informal and neutral assistance to resolve concerns, suggestions, or complaints.

The Student Advocate can:

- Listen to your concerns and serve as a student resource
- Assist you with the informal and formal complaint processes
- Identify and evaluate options, including appropriate appeal processes
- Connect you to the suitable faculty, staff or campus resources
- Clarify Daytona State College policies and procedures, and provide feedback to administration and recommend changes when appropriate

Email StudentAdvocate@DaytonaState.edu for more information.

How to File a Complaint or Appeal

You may occasionally face a challenge or encounter an issue that requires help from one or more departments or individuals. We recommend starting with the staff in the Question and Answer Center, who will help

Getting Help/Getting Involved

you find the people and procedures to get your questions answered and your concerns resolved.

In most cases, students are encouraged to pursue an informal resolution to a complaint whenever possible. This would entail discussing the concern with the department or office where the issue originated. If the matter cannot be resolved through informal means, you may file a formal written complaint with the Student Advocate. The Student Advocate is located at the New Smyrna Beach Campus and can be emailed at StudentAdvocate@DaytonaState.edu. Distance learning students must follow the same procedure. Reasonable accommodations will be made for distance learning students who are unable to attend meetings at one of the College campuses.

If you have an unforeseen circumstance or situation that makes it difficult for you to continue your education at DSC, you can request consideration of your extraordinary situation by submitting an appeal. An appeal allows you to document your unforeseen circumstances according to DSC guidelines and criteria for appeals.

Types of appeals include but are not limited to:

- Academic Second Chance (Academic Amnesty)
- Administrative Drop
- College Academic Suspension
- Formal Grade Dispute
- 4th (Final) Attempt
- In-State Tuition for Third Attempt
- Grade Change "F to W"
- Late Withdrawal
- Residency
- Other Complaints/Appeals

Appeal forms are available in the Question & Answer Center at the Daytona Beach Campus, the Falcon Center at any regional campus, or by visiting the Student Complaints and Appeals section of the DSC website. The Appeals Policies and Criteria are available on the DSC website. Please read them carefully before submitting an appeal request.

If you are receiving financial aid, we highly

recommend you speak with your Financial Aid Advisor prior to submitting an appeal. Depending on the nature of the appeal and the outcome, it may affect your financial aid eligibility.

Grade Disputes

If you want to dispute a grade you have received, you have the option of resolving the issue informally or formally.

The Student Rights and Responsibilities section of this Handbook explains both procedures in detail. We recommend contacting your instructor and attempting to resolve the issue informally before submitting a Formal Grade Change Appeal.

Student Equity

Daytona State College prohibits discrimination and provides equal access, equal educational opportunity and equal employment opportunity to all persons regardless of age, color, disability, ethnicity, genetic information, gender, marital status, national origin, political affiliation, pregnancy, race, religion, sex, sexual orientation and veteran status. To obtain more information about the college's equal access and equal opportunity policies, procedures and practices, please telephone the Student Equity Officer at 386 506-3840 or write to mailing address: 1200 W. International Speedway Blvd., Daytona Beach, FL 32114.

Getting Involved on Campus and Beyond

There are many reasons to get involved in campus life. It's a great way to explore and strengthen career skills while building a network with other students, staff and faculty. Many graduates who have moved into successful careers are glad they took advantage of these opportunities. The Office of Student Life can connect you with many opportunities to get involved on campus and in the community.

Student Government Association

The SGA represents you to the College administration and state lawmakers. SGA officers bring the student perspective into discussions about College policies and

Getting Involved/Campus Life

procedures and the future direction of the College. The SGA partners with student clubs and organizations to conduct College and community service projects. Some SGA positions are eligible for scholarships. Contact the Student Life Office if you are interested in an SGA position.

Student Clubs and Organizations

Student clubs and organizations are open to all currently enrolled College credit students. Students can contact the club advisors for more information about membership requirements, meeting times, etc. Contact the Office of Student Life if you want to form a new club. Clubs that are not recognized by the College are not permitted to use College funds or facilities.

Intramural Sports

Competitive and recreational sports activities are available to all currently enrolled students. Recreational activities include ping-pong, foosball and a variety of weekly games and activities. The gym at the Daytona Beach Campus is open daily for currently enrolled students during posted hours.

Student Publications

Daytona State has two student publications for currently enrolled College credit students who can demonstrate writing ability, or who have the commitment to learn the skills needed to produce print and online publications. Contact the Student Life Office for more information.

L. Gale Lemerand Student Center

At the Daytona Beach Campus, the L. Gale Lemerand Student Center (LSC-115) is a state-of-the-art facility featuring classrooms, a cafeteria and coffee shop, game area and many academic support services.

You can reserve a group study room or just hang out in comfortable seating on the first, second and third floors. Brush up on your job skills in Career Services, or get some help with your classes in the Writing Center, the Academic Support Center or the Library.

Fitness & Aquatics Centers

Improve your mind, body and spirit at the L. Gale Lemerand Athletic Center (LAC-310) on the Daytona Beach Campus. The Fitness Center includes a full complement of free weights and modern resistance training and aerobic equipment.

The Aquatic Center features an indoor, heated 25-yard by 25-meter swimming pool. To join, you can pay an annual or semester fee at the registration desk in the Aquatic Center, (LAC-310), Rm. 125. The student membership allows you access to the fitness and aquatic facilities as well as provides you with the opportunity to participate in group exercise classes.

Intercollegiate Athletics

The Lemerand Athletic Center also is home to Falcon Athletics, which includes 11 intercollegiate teams: men's and women's basketball, men's and women's cross country, women's golf, women's softball, men's baseball, women's volleyball, men's and women's soccer, and eSports. Admission to Falcon athletics games is free for students and employees with a valid College ID.

The Arts

At Daytona State College, we provide students with a vibrant and welcoming performing arts community. Participating in a performance ensemble can help you connect with the college community and provide a welcomed break from your academics. A multitude of courses in music, theater, dance or art taught by experienced faculty members can help you take your skills to the next level. Daytona State College performances are free for students and employees with a valid ID. Learn more at DaytonaState.edu/TheArts.

Campus Life

Campus Operating Hours

Regular campus operating hours are 6 a.m. to 10 p.m., Monday through Friday. Campus service office hours may vary. When the campus is closed, only authorized personnel are allowed on campus. Dining

Campus Life

Services is open and available on weekends for brunch and dinner. On select weekends, DSC Bookstores will also be open.

Student Residence Hall

How would you like to live within walking distance to all of your classes, support programs, and recreational activities? Get the full college experience living in DSC's new residence hall, located in the heart of DSC's Daytona Beach Campus.

The four-story facility is filled with state-of-the-art living, study, and recreational space for 254 students. Enjoy the convenience and security of 24-hour staff support, fully furnished rooms, all utilities included, and high-speed WiFi. Choose from several room styles including Double Suites, Single Suites, and Private Single Suites.

Parking Decal

You must have a parking decal to park your car on campus. You can pick up a free decal from the Question & Answer Center on the Daytona Beach Campus or the Falcon Centers at any of our regional campuses. You must display a valid Daytona State College parking decal on the lower exterior of the back window on the driver's side.

Designated Parking Areas

With a valid parking decal, you can park in any available parking space on campus as designated by signage. Areas that are off limits and enforced by state law include Fire Lanes (Yellow) and any spaces the College has temporarily restricted. Handicap spaces (Blue) are off limits without a valid handicap parking tag. Parking in fire lanes and unauthorized parking in handicap spaces will result in State fines.

Things to Do on Campus

Campus Clubs and Organizations

Getting involved in clubs and organizations on campus is a great way to meet new people and gain leadership, planning, and social skills that are important for your

career and your life. With more than 30 clubs and organizations to choose from, we have something for everyone.

Interested in community service and policy making? Our Student Government Association serves as the liaison between students, faculty, and the administration, is directly involved in the College policy making process, and members volunteer with community projects locally and statewide. Want to expand your network? Many of our academic disciplines support their own clubs and organizations. We host a vibrant theater arts program and offer a variety of intramural sporting opportunities. Ready to see the world? Join other students on a study abroad excursion. Or join our award-winning student newspaper, InMotion, or student literary magazine, Aeolus. And if you don't find anything you like, we can show you how to start your own club or organization!

Campus Events

In addition to student clubs and organizations, there are many free entertainment activities and events for students on campus. Check out events listed in the calendar section of this Handbook, the events calendar at DaytonaState.edu, DSC social media, as well as notices posted on bulletin boards and televisions on campus.

Cultural Programs

Working under the direction of their instructors, students perform drama, dance, and music regularly at the College's News-Journal Center. Highlights include performances by the DSC Symphonic Band, Orchestra, Concert Choir, Jazz Ensemble and Dance Ensemble, as well as plays and musicals. These are all free to currently enrolled students.

The News-Journal Center also features an active gallery that highlights student artwork every Spring along with rotating art shows throughout the year that are all free to the public. Scholarship auditions are also posted throughout the year.

Campus Life

Southeast Museum of Photography

The internationally renowned Southeast Museum of Photography, located in the Hosseini Center on the Daytona Beach Campus, is one of the largest museums in the country devoted entirely to photography. The museum presents year-round exhibitions and programs featuring vintage and contemporary photography, as well as lectures, symposia, educational workshops, and community outreach programs. The museum is free and open to the public. There are many opportunities to gain career experience as a work study student assisting with visitor services and exhibition preparation. Visit the website for more information about the museum and current exhibitions: southeastmuseumofphotography.org.

Center for Interactive Media/WDSC-TV 15

The Daytona Beach Campus is home to WDSC-TV 15, an independent public broadcasting station with three broadcast channels. It houses a state-of-the-art digital television studio and editing facility along with the Instructional Resources Department. The station supports College productions and a variety of academic programs. Students enrolled in the Broadcast Production Program gain real-world experience in video production and related fields by working on live television shows and sports broadcasts.

Food On Campus

Dining & Vending Services

Metz Culinary Management operates food service, coffee shops, and concession locations on the Daytona Beach and Advanced Technology College (ATC) campuses.

At the Daytona Beach Campus in the Lemerand Student Center, you will find freshly made sandwiches, salads, grill items, pizzas, hot entrees, fresh pastries, Starbucks coffee, snacks, beverages, and grab 'n go items. Order online at DaytonaStateMetz.com for customized Boar's Head Deli sandwiches and salads. Select locations are open for breakfast, lunch and dinner seven days a week. Please

visit the website for hours of operation. Falcon Dining Dollars and Falcon Cash are accepted at all dining and café locations.

The ATC Campus Café features Boar's Head deli sandwiches, salads, coffee, fresh baked goods, snacks, beverages, and grab 'n go items. Falcon Dining Dollars and Falcon Cash accepted.

In the Hosseini Center on the Daytona Beach Campus, the Culinary Program runs Café 101, which serves lunch and dinner by reservation. Reservations can be made by calling 386-506-3859.

Vending (snack and beverage) machines are located across all Daytona State campuses. Falcon Cash is accepted at all vending machines.

Meal Plans and Falcon Funds

Residential, commuter, and employee meal plans are available for purchase. Commuter students and employees should visit the Falcon Card Online portal to purchase meal plans. Please read the terms and conditions prior to purchasing.

Use the Falcon Card Online portal - FalconCard.DaytonaState.edu - to check your meal plan activity as well as your Dining Dollar and Falcon Cash history and balances.

Students and employees can purchase and add more Falcon Funds to your account and set up notifications to alert you when your account is running low. Note expiration dates for each account type in the Falcon Card Terms and Conditions Agreement.

Personal Care on Campus

Barbering

Get a haircut, shave and clipper cut at a fraction of the cost at a commercial salon. Barbering students, supervised by their instructors, offer these services at the Daytona Beach Campus, with daytime and evening hours. For more info, call 386-506-3319.

Cosmetology

Get a haircut, hair coloring, facial, nail service and other treatments right on

Special Programs

campus at a fraction of the cost at a commercial salon. Cosmetology students, supervised by their instructors, offer these services at the Daytona Beach and Deltona campuses. For information about our Daytona Beach salon, call 386-506-3319. For our Deltona salon, call 386-789-7347.

Dental Hygiene Clinic

The Dental Hygiene Program operates a dental hygiene clinic at the DeLand Campus, Bert Fish Hall. Dental hygiene students, under the supervision of licensed clinical instructors, provide oral examinations, oral cancer screenings, dental prophylaxis (cleanings), non-surgical periodontal treatments, dental X-rays, dental sealants and fluoride treatments. The clinic is open to students and the community and services are available for a nominal fee. For more information, call 386-785-2060.

Massage Therapy Clinic

Massage clinic evening hours are offered during Fall and Spring semesters at the Daytona Beach Campus. Aspiring massage therapists, guided by their instructors, offer a multidisciplinary approach to not only relaxation massage but also the management of chronic pain conditions. A 50-minute wellness massage is offered for a fraction of the cost to allow our students manual and critical thinking skills upon graduation and passing of the state licensure exam. For more information, call 386-506-3229.

Special Programs and Student Services

Students come to Daytona State College from a wide variety of backgrounds. There are many programs and services available to students who have special interests or needs.

Student Counseling & Accessibility Services

The Counseling & Accessibility Services Office provides tools and resources to students with documented disabilities. Counselors are available on each campus

to provide alternative support services for individuals with documented disabilities. Students who self-disclose a disability eligible under Section 504 guidelines and provide the required documentation to the Counseling & Accessibility Office can receive confidential and reasonable accommodations to assist in their academic success. Counselors work in partnership with students and faculty to provide reasonable academic accommodations. The office also provides voter registration services to eligible disabled students in accordance with state and federal laws.

Students are strongly encouraged to meet with a counselor prior to the start of the semester to arrange the accommodation. You may also refer to the Counseling & Accessibility website for more information regarding the intake process and documentation requirements.

Students with disabilities who petition to have a course substitution should contact the Accessibility Counselor or contact the Director to have the request processed. Appropriate documentation must be attached. The Course Substitution Committee will determine if the petition will be granted. An appeals/grievance procedure is available if a substitution is denied. You may refer to the Counseling & Accessibility website for more information on the course substitution process.

Currently enrolled students at Daytona State College can seek free counseling on a wide variety of subjects offered through short-term counseling and focused on helping students continue pursuing their academic goals. Counseling Services include personal counseling, assessments, crisis stabilization and community referrals.

Veterans Center and Services

The College is committed to serving the needs of students who currently serve or have served in the U.S. military.

We provide educational resources and assistance for active military personnel, veterans, their spouses and dependents under the Department of Veteran Affairs Educational Benefits Program. Services provided through the Veterans Center include assistance with applying for various types of Veterans Administration

Safety Information

(VA) benefits, certifying enrollment at the College, tuition deferments and VA work-study programs.

We assist with the transition to student life and the Veterans Center is also a great place for veterans to relax, study and socialize.

The Veterans Center has been selected by Viquity Media as a Military Friendly School 'Gold Award' recipient for 2023-2024.

Falcon First-Generation Success Program

This program provides comprehensive support to first-generation college students in A.A. or A.S. degree programs and assists first-generation college students with college life at Daytona State and achieving their academic goals. Services offered include New Student Advising sessions, Academic Support services, referrals to college and community resources, mentoring opportunities, personal and professional development, and workshops.

Falcon HOPE Center

The Falcon HOPE Center prepares, empowers, and supports a diverse student population in achieving their educational, professional, and personal goals. Programs include a free transition program, a student-parent program with childcare assistance funding, and scholarship opportunities for textbooks, educational materials and supplies.

Programs within the Center focus on assisting students as they establish and pursue career and educational goals. Services include a free clothing closet, daily snacks and a food pantry, comprehensive homeless and foster youth services, emergency transportation assistance, and access to community and health resources.

TRiO Student Support Services

The TRiO Student Support Services (SSS) program provides comprehensive support services to first-generation, low-income, and disabled students in order to maximize their academic potential.

SSS provides participants with academic coaching, one-on-one math, science and

writing tutoring, financial and transfer advising, personal and career counseling, and other supports necessary to ensure students achieve their goals of earning a postsecondary education. Additionally, students have opportunities to experience free cultural enrichment trips, campus tours and events, and they may be eligible for grant scholarship funds.

School of Adult Education

No matter your educational level, The School of Adult Education can help you increase your learning skills to complete a GED or attain English language proficiency. The School of Adult Education offers Adult Basic Education classes, GED preparation classes, and English for Speakers of Other Languages (ESOL). Students focus on their education while learning more about careers and transitioning to the College.

Quanta-Honors College

Daytona State's Quanta-Honors College is a learning community that provides an alternative to regular College classes for highly motivated students who value academic achievement and want the competitive advantage that an Honors degree gives.

Quanta-Honors students take approximately half of their courses in honors course clusters. The other half are outside Quanta-Honors, focusing on electives and courses that meet pre-major requirements in their intended transfer pathways.

Each honors course cluster contains three courses and focuses on a special topic or theme. Recent themes have included "Rebirth," "Radical Communities," "Revolution," and "Original Research Edition."

Quanta-Honors courses are challenging, but in addition to high expectations, the program features extra support. Students have three professors in the classroom every day, and also dedicated tutors in writing and math courses. In addition, many assignments are completed in small groups and focus on discussing complex issues, exploring new ideas and applying these ideas to real-world problems.

Safety Information

Study Abroad Programs

A variety of programs offer students the opportunity to earn College credit while studying in other countries. Programs are led by College faculty, international faculty from partner institutions, or both. Programs often incorporate visits to historic and notable sites, guest lecturers, service learning and cultural immersion.

International Student Services

The international student advisor in the Admissions Office can assist international students with enrollment issues, maintaining lawful status in the United States and employment authorization.

Staying Safe on Campus

When on any Daytona State College campus, it's wise to be aware of your surroundings, walk with a friend and cover any personal belongings left in your vehicle. Campus Safety officers patrol all seven campuses and can be reached 24/7/365 by calling 386-506-4444. Officers are trained to respond to emergencies, provide CPR, investigate crimes and facilitate conflict resolution. Feel free to approach them with any safety concerns you may have. They are available at any time to provide an escort while on campus.

Emergency Phones/Call Boxes

Emergency phones and call boxes with direct access to the Campus Safety dispatcher are located on all Daytona State campuses and in all elevators. Familiarize yourself with their locations. When you activate an emergency phone or call box, the Campus Safety dispatcher will ask whether you need assistance. If you are suspicious about someone who enters an elevator with you, stand near the emergency phone.

Reporting Crimes and Emergencies

To report an emergency or a crime in progress, call Campus Safety 24/7/365 at 386-506-4444. In the event of a power or network outage, call 386-258-7374. If there is an immediate threat to your

safety, call 911. For more information visit DaytonaState.edu/safety-and-security.

Notification - Emergencies and Ongoing Weather Issues

In the event of an immediate threat to our campus community, emergency alerts will be broadcast via the DSC Alert system (text message, phone call, email). Students are automatically enrolled in the DSC Alert system when they register for classes (students can update their contact information using Falcon Self-Service on the MyDaytonaState portal). Emergency messages may also be broadcast via DSC social media, DaytonaState.edu, and voice over IP speakers located throughout our campuses. For ongoing weather events such as hurricanes, the College may be temporarily closed before/during/after the event. Updates on the status of the College will be available at DaytonaState.edu and by calling 386-506-HELP (4357). If one or more campuses are closed, only authorized personnel will be allowed on College property until the closure order is lifted.

Lightning Warning System

The Daytona Beach and DeLand campuses are equipped with outdoor alarms to warn of approaching lightning. One long siren blast and a red beacon is the signal to take shelter. Three short blasts mean there is no longer an immediate threat from lightning.

Sexual Misconduct and Interpersonal Violence

Daytona State College does not tolerate any form of sexual misconduct or interpersonal violence including sexual assault, sexual harassment, domestic violence, dating violence and stalking.

Daytona State College Policy 3.11, Policy 3.14 and Procedure 311 address the prohibition of and College response to sexual misconduct and interpersonal violence. These policies and more information can be found at DaytonaState.edu/safety-and-security/sexual-misconduct.

Safety Information

For more information including definitions, reporting, victims' rights and assistance, privacy, and disciplinary proceedings, view the Annual Security Report and Campus Safety Guide at DaytonaState.edu/safety-and-security/files/annual-security-report.pdf.

We encourage all members of the College community to report all sexual misconduct and interpersonal violence to Campus Safety or a Daytona State College Title IX Coordinator.

Survivors of sexual misconduct or interpersonal violence who report to the College are guaranteed certain rights and assistance, including assistance identifying College and community resources such as crisis counseling, emergency shelter, legal assistance, and reasonable changes to academic, living and transportation situations. Both accuser and accused are guaranteed rights associated with the student disciplinary process.

Any report of sexual misconduct or interpersonal violence to any College official with responsibility for student activities, such as a coach, residence coordinator, resident assistant, student life coordinator, faculty club advisor, etc., will be forwarded to Campus Safety and

a Title IX Coordinator, and resources and assistance will be available.

The College will protect the privacy of all parties involved in a report of sexual misconduct or interpersonal violence in accordance with all state and federal law.

Confidential reports may be made to counselors in the Counseling and Accessibility Department.

When a report is received, information will be shared only with College employees who need to know in order to participate in the investigation and disciplinary process and to provide protective measures and reasonable accommodations. If the decision is made to pursue disciplinary action against a person accused of sexual misconduct or interpersonal violence, information related to the report will be shared with the accused.

Disciplinary proceedings for sexual misconduct and interpersonal violence will be fair and impartial from initial investigation to final result and will be

conducted by officials who receive at least annual training on the issues related to sexual misconduct and how to conduct a process that protects the safety of victims and promotes accountability.

Sexual Harassment

Sexual harassment is conduct of a sexual nature or with sexual implications that interferes with a student's status or performance by creating an intimidating, hostile or offensive educational or working environment. This conduct may include, but is not limited to:

- Inappropriate and unwanted touching; the display of sexually explicit or suggestive materials
- Use of sexually explicit or suggestive language or gestures
- Subtle pressure for sexual activity, as well as demands for sexual favors, or physical assault

Students may report sexual harassment to the College by contacting the Student Equity Officer, Student Title IX Coordinator, or Campus Safety, or any College official. For more information visit DaytonaState.edu/equity.

Upon receipt of an alleged violation, an investigation will be conducted. The complaint may be resolved by intervention or corrective action taken by an appropriate College official, or by official disciplinary procedures.

The complainant will be advised of the action taken by the College within 30 days of the complaint.

Reporting Sexual Misconduct or Interpersonal Violence

If you report an incident of sexual misconduct or interpersonal violence Daytona State College will:

- Ensure that your immediate medical and safety needs are addressed
- Treat you with respect, dignity and sensitivity
- Notify you of your options for reporting to law enforcement and, if you wish to do so, assist you in making the report. (Campus Safety Officers do not have

Safety Information

law enforcement authority and are not sworn law enforcement officers.)

- Advise you on preserving evidence
- Notify you of your rights and help in obtaining College and community resources such as counseling, emergency shelter, legal assistance, academic, living, and transportation accommodations, financial aid assistance and other resources
- Ensure that a victim's advocate is available throughout the process to address your concerns as well as those of significant others
- Speak with you in a private location if possible and offer to have a person of the same gender speak with you
- Preserve any crime scene/evidence on College property until an investigation is completed
- Conduct a thorough, fair investigation performed by trained College officials

Resources for Survivors of Sexual Misconduct

Counseling, Health, Victim Advocacy, Protective Measures: College Resources

- Counseling and Accessibility Services 386-506-3038
DaytonaState.edu/CAS
- Campus Safety 386-506-4444
DaytonaState.edu/safety-and-security
- Student Title IX Coordinator: Cerese Ramos, Vice President of Student Development and Student Equity Officer
Daytona Beach Campus, Wetherell Center (Bldg. 100), Office 210 C
386-506-3840
Cerese.Ramos@DaytonaState.edu
- Employment Title IX Coordinator: Tanika Clemons, Associate Vice President of Human Resources, Employee Equity Officer,
Daytona Beach Campus, Wetherell Center (Bldg. 100), Office 303K
386-506-4431
Tanika.Clemons@DaytonaState.edu
- Office of Student Development/Judicial

Affairs 386-506-4510

- Human Resources Department 386-506-4505
- Falcon HOPE Center 386-506-3068
DaytonaState.edu/HOPE-Center

Community Resources

- Victim's Services - State Attorney, 7th Circuit
Volusia: 386-239-7720
Flagler: 386-313-4300 - sao7.com/victim-services/index
- Volusia Rape Crisis Center: Sexual Assault Helpline
800-503-7621
volusiarapecrisiscenter.org
- Beacon Center (Volusia County) - Emergency shelter, advocacy, support groups, information and referral services, case management, court accompaniment, safety planning and other needed services to support survivors
386-255-2102
mybeaconcenter.com
- Flagler County - Family Life Center
24 Hour Crisis Helpline
386-437-3505
familylifecenterflagler.org
- Stewart-Marchman ACT Behavioral Healthcare 24 Hour Hotline
800-539-4228
smabehavioral.org

Local Non-Emergency Police/Sheriffs Numbers

- Daytona Beach Police Department 386-671-5100
Victim Advocate - 386-671-5235
codb.us/904/Victim-Advocate
- Volusia County Sheriff's Office 386-943-VCSO (8276) - West Volusia 386-239-VCSO (8276) - Daytona Beach 386-409-VCSO (8276) - NSB 407-323-0151 - South West Volusia
- Volusia County Sheriff's Office Investigative Services/Victim Advocate Program , 386-254-1537
volusiasheriff.gov/services/victim-assistance.shtml

Bachelor's Programs

- Flagler County Sheriff's Office
386-437-4116
- Flagler County Sheriff's Office
Victim Services
386-586-4848
flaglersheriff.com/divisions/victims-services and flaglersheriff.com/
domestic-violence-help
- Edgewater Police Department
386-424-2000 Option 3
- Edgewater Police Department
Victim Services
386-424-2400, Option 1,
Extension 2156
cityofedgewater.org/police/page/
victim-services
- New Smyrna Beach Police Department
386-424-2000
- New Smyrna Beach Police Department
Victim Advocates
386-424-2269 or 386-424-2232
cityofnsb.com/745/Victim-Advocate-
Program
- Clerk of Circuit Court Volusia County
www.clerk.org/family-law.aspx
Business Hours - 386-736-5915
After hours call Domestic Abuse Hotline
800-500-1119
- Flagler County Clerk of the Circuit Court
386-313-4491
flaglerclerk.com/courts/family-court/
domestic-violence
- Crime Victims Services -
myfloridalegal.com/crime-victims-
services/crime-victims-services
- Stalking Prevention Awareness
and Resource Center
stalkingawareness.org
Connect to resources: 855-4VICTIM or
855-484-2846
- National Sexual Assault Hotline
800-656-HOPE (4673)
rainn.org/about-national-sexual-
assault-telephone-hotline
- National Domestic Violence Hotline
800-799-SAFE (7233)
thehotline.org (Live chat available
online)

Annual Security and Fire Safety Report

Daytona State College prepares the Annual Security and Fire Safety Report in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. Content addresses College policies, procedures and programs concerning safety and security and includes how to obtain information on sexual offenders and predators from the Florida Department of Law Enforcement.

Three year's worth of statistics are included for all fires known to have occurred in on-campus student housing and for certain types of crimes that were reported to have occurred on campus, at any College-sponsored event, on off-campus property owned or controlled by the College and on public property within or immediately adjacent to the campus. The Annual Security Report and Campus Safety Guide is available at DaytonaState.edu/safety-and-security/files/annual-security-report.pdf. You may also request a paper copy at Campus Safety offices or by mail.

State and National Resources

- Florida Council Against Sexual Violence
Statewide Helpline
888-956-7273
fcasv.org
- Florida Department of Children and Families, Office of Domestic Violence
Hotline 800-500-1119
myflfamilies.com/services/abuse/
domestic-violence
- Florida Abuse Hotline (Report abuse, neglect, or abandonment of a child or vulnerable adult)
800-96-ABUSE (22873)
TTY 800-453-5145
myflfamilies.com/services/abuse/
abuse-hotline
- Florida Office of Attorney General -

Daytona State's Bachelor's Programs

Daytona State College is known for offering a broad range of certificate and associate degree programs that can be completed in one or two years. We offer a growing number of bachelor's degrees - in supervision and management, accounting,

Bachelor's Programs

education, engineering technology, information technology and nursing – that allow you to complete all four years of college without having to transfer to a different school.

Once you have completed all of your prerequisites, you can apply for admission to one of the bachelor's programs and complete your degree either partially or entirely online. Your academic advisor and staff in each of the bachelor's programs can help you with the transition.

Bachelor of Applied Science in Supervision and Management (BAS)

The BAS program broadens an individual's knowledge in applied management practices, which reflects the workplace management needs of local businesses, organizations, and industry. Students may choose one of the following concentrations: Hospitality, Healthcare Management, Human Resource Management, Management, Project Management or Supply Chain Management. Applications are accepted year-round, and you may start the program any semester of the academic year. Courses are offered in hybrid (half face-to-face/half online) and online formats throughout the year.

Applicants must have earned an associate degree (AS, AA, or AAS) from a regionally accredited college or university. Those with AA degrees who have completed all core general education courses will be required to complete 18 credits in an occupational/technical area (e.g., accounting technology, computer science, business, etc.).

Other associate degree graduates must complete additional core general education courses. For example, completion of ENC1101 or equivalent is required prior to admission. Applicants must also be eligible for MAT1033 or MGF2106 prior to admission. Associate degree applicants must have earned an overall grade point average of 2.0 in their associate degree program.

College or university transfer applicants from a regionally accredited college or university must have earned at least 60 college credit hours.

Applicants must have received a grade of "C" or better in all core general education courses that transfer into the BAS program.

All applicants must provide an official transcript from all previous institutions attended. Transfer students must meet Gordon Rule requirements.

Bachelor of Science in Accounting

The Bachelor of Science in Accounting program prepares graduates for positions in business and accounting in the private and public sectors.

Students will build a strong foundation in financial accounting, managerial accounting, cost accounting, budget control, tax accounting, legal aspects of accounting, auditing, reporting procedures, statement analysis, business information systems, and applications to specific for-profit, public, and non-profit organizations.

Program courses are offered in hybrid (half face-to-face/half online) and online formats and provide a flexible schedule.

Admissions requirements include:

- Completion of an application form
- Submission of official transcripts from all previous institutions attended
- A conferred AA or AS or 60 credits of transferable college-level coursework from a regionally accredited institution
- Completion of at least 15 credits of general education coursework with a grade of "C" or better, completion of ACG2021, ACG2071, ISM2000 or CGS2100, ECO2013, ECO2023, STA2023, and MAC2233 (or equivalent or higher) with a grade of "C" or better; and
- A 2.0 or greater cumulative GPA on all college coursework.

Bachelor of Science in Cardiopulmonary Science

The Daytona State College B.S. in Cardiopulmonary Science (BSCS) degree program is designed specifically to meet the needs of practicing respiratory therapists who wish to obtain advanced training in Respiratory Care. The program offers opportunities for students to apply

Bachelor's Programs

respiratory care knowledge to changing healthcare environments amidst the rapidly expanding scope of practice.

Program courses are offered in an online format with some in-person classes available.

Admissions requirements include:

- Completion of an application form
- Submission of official transcripts from all previous institutions attended.
- Students must have a conferred A.S. or A.A.S in Respiratory Care from a CoARC accredited program at a regionally accredited institution.
- A 2.0 or greater cumulative GPA on all college coursework.

Bachelor of Science in Education

The BSED programs fulfill the education courses, professional education competencies, and practical experience required to obtain a five-year Florida Professional Educator's Certificate. Elementary Education and Exceptional Student Education programs include state endorsements for Reading and English for Speakers of Other Languages (ESOL).

This degree is offered in seven areas:

- Elementary Education K-6
- Exceptional Student Education K-12
- Secondary Mathematics Education 6-12
- Secondary Biology Education 6-12
- Secondary Chemistry Education 6-12
- Secondary Earth/Space Science Education 6-12
- Secondary Physics Education 6-12

Applications are accepted year-round for fall and spring term admissions.

Applicants must have earned an Associate of Arts degree (AA), including two years of a foreign language, with a minimum of 2.5 GPA, completed pre-requisite courses with a grade of "C" or higher, provide proof of passing scores for at least two of the four subtests of the General Knowledge Test (GKT), and obtained volunteer clearance.

Educator Preparation Institute

This is a state-approved alternative certification program that fulfills the education courses, professional education competencies, and practical experience required to obtain a five-year Florida Professional Educator's Certificate for individuals already holding a four-year bachelor's degree (other than education).

Applications are accepted year-round for the fall and spring term admissions.

Alternative Certification or Re-Renewal

Teachers holding a three-year temporary certificate can enroll in specific bachelor's level courses approved by the Florida Department of Education toward earning a five-year Florida Professional Educator's Certificate.

In addition, teachers looking to renew their current Florida Professional Educator's Certificate can enroll in qualifying courses, including a one-credit bachelor's level Students with Disabilities (SWD) course.

Stand-Alone Reading Endorsement

The School of Education also offers a K-12 Reading Endorsement that allows Florida educators to meet the need for qualified teachers in reading, per the Florida Department of Education requirements under the Just Read, Florida! initiative.

The School of Education offers the opportunity to complete the five reading competencies through three rigorous online courses:

- RED3012 Principles of Reading
- RED4519 Diagnosis, Intervention in Reading
- RED4844 Reading Practicum

Bachelor of Science in Engineering Technology

The BSET program prepares you for technical positions in the fields of industrial operations, mechanical design, construction, manufacturing, electronics and information technology. This degree is accredited by the Accreditation Board

Graduation and Beyond

for Engineering and Technology (ABET). Applications are accepted year-round, and you may start the program any semester of the academic year.

BSET - Electrical Engineering Technology Concentration

This concentration provides a broad foundation of theoretical and practical knowledge in the areas of electrical and electronics circuits, digital circuits, computers, power systems, programmable logic controllers, microprocessors, and control systems. This degree is ABET accredited. Applications are accepted year-round, and you may start the program any semester of the academic year.

Bachelor of Science in Information Technology

The BSIT program prepares graduates for technical positions in the expanding fields of information systems management, network security, digital forensics, databases and programming.

Two specializations are offered in the BSIT: Cybersecurity/Cyberforensics and Web Systems Programming. This degree is ABET accredited. Applications are accepted year-round, and you may start the program any semester of the academic year.

Bachelor of Science in Nursing

The Registered Nurse to Bachelor of Science in Nursing (RN-BSN) program was developed for the new or working nurse interested in career advancement.

The program offers a flexible schedule for working adults. It is designed for nurses whose highest academic credential is an associate degree in nursing or diploma in nursing, and who possess a registered nursing license in their state of residence.

It provides a seamless transition from the associate degree to the baccalaureate degree and prepares graduates for a broader scope of nursing practice. The program is accredited by the Accreditation Commission for Education in Nursing (ACEN) and is available 100% online with fall, spring, and summer classes available.

Planning for Graduation and Beyond

You've worked hard in your courses, overcome many obstacles, and you're getting closer to completion. What now? Step One is to talk with your academic advisor. Your advisor can help you with a degree audit, which compares the courses you have earned with those you need to complete your degree or certificate.

OnTime Finish Plans

Daytona State's OnTime Finish plans give you a clear path to get the right classes and graduate on time with your Associate of Arts university transfer degree. You decide whether you want to complete your degree in two or three years, depending on your life circumstances, and we'll help you make sure it happens.

OnTime Finish plans feature:

- Help setting your goals
- Pre-planned schedules
- Guaranteed classes each semester
- Elective classes starting your first semester

With OnTime Finish plans, you'll get the advice and guidance you need, and a clear academic plan that guarantees the classes you need when you need them. Ask your academic advisor for details.

Preparing to Transfer - You Can Start a Year in Advance

The Advising Center can show you college and university transfer information to help determine which schools offer what majors, admission requirements, etc. Remember to submit your application for state or private universities as early as possible - a year ahead of time is not too early.

University Partnerships

Daytona State College has paths to multiple universities through partnerships that make it easy to get your A.A. and move on to a bachelor's and beyond with the degree of your choice. This partnership information can be found at DaytonaState.edu/Advising. Connect with an advisor to

Student Rights and Responsibilities

get more information on the best path for you.

- University of Central Florida Direct Connect to UCF
- University of Central Florida Burnett Honors College Transfer Agreement
- University of Florida 2 + 2 Agreement
- Stetson University Honors Program 2+2 Transfer Pathway
- Bethune-Cookman University Criminal Justice Agreement
- Lynn University Transfer Agreement
- Embry-Riddle Aeronautical University Blue-Gold Connection
- Florida A&M University IGNITE Transfer Program
- New College of Florida 2+2 Agreement

Apply to Graduate

In your last term within your program, you must apply for graduation. There is a one-time, non-refundable fee for each degree tier. Remember to submit your graduation application before the published deadline. This will make the process of getting your degree in hand much smoother.

Commencement Ceremony

Daytona State College holds a commencement ceremony once each year. The ceremony includes Fall graduates, and Spring and Summer candidates. The commencement date and instructions to participate can be found online or you can contact the Records Office at 386-506-3876. Caps and gowns are available at the College bookstores.

Career Services

The Career Services team is available to assist you with a variety of resources to help with the planning, preparation, and transition into your career. Career Services can also help you find employment in the local and surrounding areas while attending Daytona State College.

Students and alumni can also connect with employers through the online job board

and many hiring events that take place throughout the year. Career Services offers the following services at all campuses:

- Resumé and cover letter writing assistance
- Job search assistance
- Interview preparation and simulation
- Career exploration
- Job fairs

Daytona State Association of Alumni, Former Students and Friends

Daytona State College's Association of Alumni, Former Students and Friends is comprised of all graduates, former students, and members of the community who self-identify as friends of the College. There is no membership fee, however we encourage everyone to make an annual, tax-deductible gift. The Alumni Association hosts an annual Homecoming Weekend each fall, as well as other events throughout the year. For more information or to make a gift, see DaytonaStateFoundation.org or call (386) 506-3195.

Computer Network and Internet Acceptable Use Policy

I. Definitions of Computer Network Policies

The purpose of the College network is to support the College's mission and goals by enhancing both internal and external communication and by providing network users access to a wide range of information sources, including the Internet.

Use of the Daytona State College network and the College's access to the Internet is a privilege; users of the network and Internet are responsible for following both the letter and the spirit of this acceptable use policy.

Students and the public are advised that the College computers and Internet networks are monitored to ensure compliance with the College acceptable use policy.

Student Rights and Responsibilities

II. Definition of Privileges

1) Daytona State College provides network users with access to resources and services on the network and through the Internet or other online services that are appropriate and necessary to their education and job function. All computer and Internet access must be specifically related to a student's academic assignment, research or project that is authorized or assigned by a College faculty member or College official.

Personal or unrelated use of the College computers and Internet access is prohibited. Students who violate this policy are subject to College disciplinary sanctions.

2) At Daytona State College, the employee is free to pursue knowledge and, in areas in which he or she has special training and preparation, to convey that knowledge to others. Daytona State College students also are free to pursue knowledge of related courses in which they are enrolled at the College and to share that knowledge with others in appropriate settings guided by principles of academic integrity. Among employees, students and associates of the College, there must be no attempted intimidation by word or deed of those with differing views and methods when they are consistent with professional ethics. (Daytona State College Academic Freedom and Responsibility Policy 6.03.)

3) This policy protects freedom from reprisal for network users to examine all pertinent data, to question assumptions, to be guided by the evidence of scholarly research, to teach and study the substance of a given discipline and to fully participate in the development and debate of institutional policy and procedures.

4) Daytona State College retains the right to review email communications, documents or materials residing on the network; to remove any materials that may violate local, state, or federal law or regulation; or Daytona State College Policies and Procedures which are incorporated by reference into this policy; and to produce such materials pursuant to a document request or subpoena served on Daytona State College.

III. Definition of Responsibilities

1) Use of the Daytona State College network or Internet or other online services in violation of local, state, or federal law or regulations, or Daytona State College Policies and Procedures, is prohibited - it is the user's responsibility to familiarize themselves with these standards. Prohibited use includes, but is not limited to, copyright and trademark infringement, fraud, forgery, harassment, libel, or slander.

2) In accessing materials which might be deemed obscene, users of the Daytona State College network and the Internet or other online services should be guided by applicable laws which include tests of community standards, relationship to academic pursuits, and whether the material is "appropriate and necessary to job function."

3) Users of the Daytona State College network and the Internet or other online services are responsible for protecting the security of the network by keeping passwords confidential, not using another user's account and reporting any security problems to the IT HelpDesk right away.

4) Use of the network and the Internet or other online services for commercial, political or other personal use not related to the support of the mission and goals of Daytona State College is prohibited. Examples of prohibited use of the Daytona State College network, Internet or other online services include, but are not limited to:

- playing computer games on the job or using other non-job or non-course related programs;
- conducting personal business including mass emailing advertisements, solicitations or other unapproved job offers as defined by the Career Services department.

5) Accessing non-job or non-course-related audio/video disks or other programs or materials is prohibited.

6) Network users are prohibited from creating or propagating viruses, disrupting services, damaging files or intentionally destroying or damaging equipment, software or data that belongs to others.

This incorporates all forms of malware and related activities including ransomware,

Student Rights and Responsibilities

scareware, spyware, adware, keystroke loggers, trojan horses, computer worms, rootkits, bootkits, exploits, malicious code/scripts/macros, phishing, vishing, smishing, business email compromise, crypto miners, brute-force attacks and any other scams.

Similarly, cyberattacks and other malicious unsanctioned hacking efforts are prohibited. This includes any efforts that would threaten data confidentiality, integrity, or availability.

7) Network users must adhere strictly to all software license agreements and no software may be installed, copied, or used on the Daytona State College network except as permitted by the copyright owner of the software.

In addition, prior to installation on any computing devices, all software must be approved by the Information Technology department's Technical Review Committee. Consistent with state law, the downloading or use of software and applications from "foreign countries of concern" are prohibited.

8) All network and Internet or other online service users are expected to abide by accepted community standards of network etiquette.

IV. Consequences of Violating the Policy

Failure to abide by the Daytona State College Network Acceptable Use Policy will result in the immediate loss of network privileges and /or other disciplinary or legal action. Allegations of misuse of these resources must be reported to the immediate supervisor and forwarded to the appropriate vice president. In addition, disciplinary recommendations may be made to the College Judicial Affairs Office.

V. Internet Disclaimer

Internet and other online access are provided by the Daytona State College network.

However, Daytona State College has no control over the content of the Internet or other online services, some of which may be deemed controversial or offensive.

Daytona State College specifically disclaims any warranty as to the information's accuracy, authoritativeness, timeliness, usefulness, or fitness for a particular purpose. Daytona State College shall have no liability for any direct, indirect, or consequential damages related to the use of the information contained on the Internet or other online services.

Infectious Disease

As an institution of higher education, Daytona State College has the responsibility to inform students about potentially harmful infectious diseases such as H1N1 Flu, COVID-19, Human Immunodeficiency Virus (HIV) and Hepatitis B Virus, and to persuade students to protect themselves and others. The College will provide information on the prevention of such diseases. The College will not discriminate in educational access or employment on the basis of an individual's medical condition in accordance with federal and state laws and regulations. The College has a responsibility to protect the rights of students with potentially harmful infectious diseases, and to provide reasonable accommodation.

At the same time, the College has a responsibility to protect, as far as it is able, the well-being of the entire College community. The College has adopted procedures for infectious diseases in accordance with federal and state laws and regulations. A student may be referred (at their own expense) to a medical provider for clearance.

The medical provider must verify in writing (on letterhead) that the student does not pose a danger to themselves or others. Depending on the nature of the incident, the student may be required to leave a course, program or the College until written medical clearance is received by the student's medical provider.

Religious Observances

The College shall reasonably accommodate the religious observances, practices, and beliefs of individual students regarding admissions, class attendance and the scheduling of examinations and work assignments. It is the responsibility of the

Student Rights and Responsibilities

student to notify instructors in writing ten (10) days in advance of absences to observe religious holidays in their own faith. The student is required to provide the instructor documentation on letterhead from a religious leader or licensed clergy member. Upon such reasonable notification, such absences shall be excused without penalty. If the absences are not excused by the instructor, the student may file an appeal to the appropriate department chair. Upon such reasonable notification, such absences shall be excused without penalty. The student shall be responsible for submitting any material covered, missed assignments or exams/quizzes during the period of observance. The student shall be provided with an alternative time to complete all make-up assignments. All assignments and make-up work must be completed by the last day of the semester in question.

First Amendment Rights and Responsibilities

Daytona State College recognizes and upholds the constitutional rights of freedom of assembly, speech, and expression. However, the College reserves the right to place reasonable time, place and manner regulations on activities that take place on College property. Limitations on these activities shall be content neutral and based upon the College's institutional responsibility to maintain a safe, respectful, and supportive learning environment for its students, employees, and visitors.

Student Conduct

Student Rights and Responsibilities

Daytona State College is responsible for providing a safe learning environment in which all of its students can realize their academic and career goals and participate in the teaching and learning experience. All students are expected to abide by and are held accountable for violations of the College Student Code of Conduct rules.

Students who choose to be members of the College community accept the responsibility to be informed and acquainted with College regulations, to comply with these

regulations and to respect the personal rights and property of other members or guests of the College community.

Daytona State College reserves the right to determine when its Student Code of Conduct rules have been violated and to administer disciplinary actions for conduct that is inconsistent with the College's acceptable behavioral policies, procedures, and practices.

The College is committed to providing a learning environment for its students that is safe, secure, and respectful. This means an environment that is free from threats of violence and violence of any kind. Behaviors and actions that are indicative of threats and/or violence that are potentially damaging to College employees, students, guests, or property are strictly prohibited.

The College reserves unilaterally an unlimited right to waive, suspend, alter, or amend any policies, procedures, or guidelines to ensure the safety of students, employees, guests and the community. The College reserves the right to refer any violations of civil and/or criminal law to the appropriate court or law enforcement agencies for disposition.

I. Student Code of Conduct Process Office of Judicial Affairs:

The receipt, review, and processing of complaints for violations of the Student Code of Conduct shall be administered by the Office of Judicial Affairs. There will be a determination made by the Office of Judicial Affairs if sufficient information exists to file charges against a student for violations of the Student Code of Conduct. The Office of Judicial Affairs may convene an Incident Review Committee to assist in the decision.

Informational Meeting

The Office of Judicial Affairs will conduct a meeting to inform the student of the complaint and the disciplinary process. Information related to the student's rights and responsibilities in the process will be provided to the student.

Student Rights and Responsibilities

Conflict Resolution and Mediation

The Office of Judicial Affairs may utilize voluntary informal conflict resolution, mediation, and mutual agreement to resolve certain complaints of student misconduct to the extent permitted by law. If the complaint is not resolved, the Office of Judicial Affairs will determine whether to file formal charges against a student.

Disciplinary Hearing Committee

The committee is established to provide a hearing for students charged with violations of the Student Code of Conduct. The student will be provided with the following:

- 1) The right to timely written notice. The College must provide a student or student organization with timely written notice of the student's or student organization's alleged violation of the code of conduct. The notice must include sufficient detail and be provided with sufficient time to prepare for any disciplinary proceedings.
- 2) The written notice must include the allegations to be investigated, the citation to the specific provision of the code of conduct at issue, the process to be used in determining whether a violation has occurred and associated rights, and the date, time, and location of the disciplinary proceeding.
- 3) The written notice is considered timely if it is provided at least 7 business days before the disciplinary proceeding and may be provided by delivery to the student's College address, and if the student is under 18 years of age, to the student's parent or to the student organization's address.
- 4) At least 5 business days before the disciplinary proceeding, the College must provide the student or student organization with:
 - 4.1) A listing of all known witnesses that have provided, or will provide, information against the student or student organization.
 - 4.2) All known information relating to the allegation, including inculpatory and exculpatory information.
 - 4.3) The right to presumption that no violation occurred. The College has the

burden of proving, by a preponderance of the evidence, that a violation has taken place. Preponderance of the evidence means that the information presented supports the finding that it is more likely than not that the violation of the code of conduct was committed by the student or student organization.

- 4.4) The right to an impartial hearing officer.
- 4.5) The right against self-incrimination and the right to remain silent. Such silence may not be used against the student or student organization.
- 4.6) The right to present relevant information and question witnesses.
- 4.7) The right to an advisor or advocate who may not serve in any other role including as an investigator, decider of fact, hearing officer, member of a committee or panel convened to hear or decide the charge, or any appeal.
- 4.8) The right to have an advisor, advocate, or legal representative, at the student's or student organization's own expense, present at any proceeding, whether formal or informal. Such a person may directly participate in all aspects of the proceedings, including the presentation of relevant information and questioning of witnesses.
- 4.9) The right to appeal the final decision of the hearing officer, or any committee or panel, directly to the Dean of Student Development or any other senior administrator designated by the code of conduct, who must hear the appeal and render a final decision. The Dean of Student Development or person designated by the code of conduct to hear the appeal may not have directly participated in any other proceeding related to the charged violation.
- 4.10) The right to an accurate and complete record of every disciplinary proceeding relating to the charged violation of the code, including record of any appeal, to be made, preserved, and available for copying upon request by the charged student or student organization.

Student Rights and Responsibilities

The Disciplinary Hearing Committee shall conduct the hearing and render a written decision.

Appeal Committee

A student may file an appeal from an adverse decision by the Disciplinary Hearing Committee. An Appeal Committee will render a decision based upon their review of the record and documents. The decision of the Appeal Committee is final.

The Student Discipline Committee

The Student Discipline Committee is established and responsible for adjudicating allegations of misconduct against students.

The Student Discipline Appeal Committee

The Student Discipline Appeal Committee is established and responsible for reviewing the appeals of misconduct against students and rendering a decision.

Student Code of Conduct

The Student Code of Conduct is subject to and governed by federal and state laws, rules, and regulations. Accordingly, the Student Code of Conduct is subject to change and the most recent version of the Student Code of Conduct is located on the College website at DaytonaState.edu/files/student-handbook.pdf

The Student Code of Conduct rules are a set of common behavioral guidelines for all students attending and participating in the teaching and learning opportunities at Daytona State College. Students who violate the Student Code of Conduct rules are subject to disciplinary sanctions.

Violations of the Student Code of Conduct rules do not exempt or excuse students from any academic or classroom policy, make-up work because of missed classes, program requirements, lab assignments, financial aid or veteran regulation requirements, financial obligations or student accounts holds or any debts owed to the College. The items that follow are meant to serve as

rules for appropriate behavior. The Student Code of Conduct rules apply to all College-sponsored activities, including College-sponsored student travel and off-site housing and hotels.

It is important to note that students who are accused of code of conduct violations and are subsequently restricted from the College are solely responsible to notify their instructors and are responsible to complete any make-up assignments at the discretion of the instructor. College restrictions or other sanctions may not be used as a reason for any College or financial aid appeal.

The Student Code of Conduct rules apply to all College-sponsored activities, including College-sponsored student travel and on-site or off-site housing and hotels.

The following behaviors are unacceptable at the College. The violations listed are not all-inclusive, but serve as examples of some of the prohibited conduct and therefore must be broadly read and interpreted.

Misconduct

Violations include, but are not limited to the following:

1) Violation of the rights and welfare of all members of the College community, including visitors. Interference with the freedom of movement of any member or guest of the College, obstruction of the normal processes and activities essential to the functions of the College community. Deliberate interference with the rights of others.

1.1) Interfering with and obstructing the teaching, learning and office process of the College, faculty and staff.

1.2) Physical acts of violence, or threats of violence, verbal threats of violence, electronic or written intimidation, cyber bullying, threatening behavior, hazing or aggression toward others of any kind. Lewd or indecent conduct or violence against any member or guest of the College community.

1.3) Disruptive, disorderly, belligerent and/or inappropriate behavior of any kind.

1.4) Harassment, mistreatment, bullying or stalking of any kind, including

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acts committed in person, in writing, social media, cell or telephones or via electronic means such as the Internet or texting.

1.5) Entering College buildings, offices, and all locations after closing or before opening to the public is prohibited. Unauthorized entry into areas not commonly open to the public or unauthorized use of College facilities or property is prohibited.

1.6) Willfully entering restroom or changing facility designated for the opposite sex and refusing to depart when asked to do so is prohibited. Florida law defines a person's sex as that assigned at birth, either male or female. Students born with a medically verifiable genetic disorder of sexual development under treatment by a physician, with specified conditions are excluded. (Per HB 1521 – Section 553.865, Florida Statutes (F.S.) – Facility Requirements Based on Sex)

2) Violation of all laws and rules of city, county, state, and federal governments. Repeated offenses of a less serious nature.

2.1) Sexual misconduct, sexual harassment, sexual assault, bystander observance, or accessing pornographic material using College equipment, computers or resources, gender stereotyping and Title IX violations.

2.2) Unauthorized use, theft, vandalism, or destruction of any personal or College property or of the property of members of the College. This includes but is not limited to unauthorized use of food, equipment, copy machines, materials and personal property without permission.

3) Honesty is the cornerstone of responsible student behavior. Students who engage in dishonest behavior of any kind will be held accountable. The following violations of honesty are prohibited:

3.1) Academic dishonesty in a classroom, laboratory or online instruction and cheating of any kind; plagiarism, bribery, conspiracy, misrepresentation or using works of any individual or group, including Internet sources, without giving proper credit.

3.2) Falsification, altering, intentionally omitting required information, or misrepresenting and tampering with official documents/records, transcripts, tax returns or any documents used in the College admissions, financial aid, or enrollment process. Falsification of records; unauthorized use of the College name including unauthorized use of College letterhead or documents.

4) Violation of the College internal policies and procedures for acceptable behavior.

4.1) Use of the College computer network is a privilege for all Daytona State students. Violation of the College network, Internet Use College policy, computer labs and online procedures is strictly prohibited. Drone flight on Daytona State College property is prohibited. For questions, please contact Campus Safety at 386-506-4444.

4.2) Violation of the College Bookstore and cafeteria policies and procedures.

4.3) Violation of student government, student life, athletics, student clubs, organizations and student housing policies and procedures.

4.4) Violation of the College Adult Education academic and behavioral policies and procedures.

4.5) Consumption of alcoholic beverages or narcotics; use or possession of any synthetic substances that mimic the effects of alcohol or any illegal drugs; illegal use or possession of drugs or narcotics, possession, sale, promotion, distribution or manufacture of alcoholic beverages and all illegal drugs and substances are prohibited on College property or at all College-sponsored events and activities, whether these events occur on or off campus. Students who are suspected of use are subject to required drug testing at their own expense.

4.6) Possession of drug paraphernalia (as defined by state law) is prohibited on College property and at all College-sponsored events and activities, whether these events occur on or off campus.

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4.7) Unauthorized solicitation, vending or sales of goods, services or products on College property or at all College sponsored activities are prohibited.

4.8) All students must maintain appropriate attire at all times. Additional restrictions may be imposed by faculty and College officials for safety and community concerns.

4.9) Violation of the College academic, lab or clinical experience, student employment, educational internship, co-op experience, dual enrollment, early College, HIPPA and FERPA regulations or additional program, state, and federal requirements. Students who violate these regulations will be subject to the College disciplinary process and will be removed from participation and student employment immediately.

5) Violation of Campus Safety instructions or failure to comply with Campus Safety restriction and police trespass notices upon request. Staff members of the Office of Judicial Affairs and Campus Safety are authorized to issue an immediate restriction from the College until an informational meeting is held in cases involving violations of the Student Code of Conduct rules.

This restriction may be from a specific classroom, building, campus, or the entire College depending on the nature of the concern. In some cases, law enforcement officers involved, and a College trespass notice will be issued to protect the safety of the College community, students, staff, or College property.

5.1) Failure to provide accurate photo or personal identification upon request by College officials acting in performance of College responsibilities. Providing false information to a College official or using another person's identification to use College resources are prohibited.

5.2) Violation of the College rules and procedures for safe driving and parking vehicles of any kind on any College campus. This includes the violation of speed limitations, reckless driving, parking in unauthorized areas and traffic directions. All students are expected to know and comply with

College parking and driving privileges.

5.3) Violation of the College rules for a safe right of way and walkway. This includes the restriction of skates, skateboards, hover boards, bicycles, tricycles or any objects that block the mobility and safe student, faculty, staff or guest foot traffic, wheelchair, or disability access on the College property.

6) Unauthorized or illegal possession of firearms, ammunition, knives, weapons, firecrackers explosive, toxic or dangerous chemicals or any other dangerous substances, compounds, devices of any kind are strictly regulated on all College property and at College-sponsored events. Use of any firearms, knives, weapons, or explosive devices of any kind is strictly prohibited.

Law enforcement officers are exempted when acting in the performance of their duties and official capacity or if they are participating in a regulated training program or authorized course of study at the College.

6.1) Tobacco, Smoke & Vapor Free Campus: Smoking or any use of tobacco products is prohibited on all College property and buildings. The prohibition includes the use of any smokeless tobacco product, electronic devices such as e-cigarettes or any other device that simulates smoking or produces any form of vapor on any campus or property owned or operated by the College. The prohibition does not include the use of tobacco products in an individual's personal vehicle on College property. The prohibition includes all College employees, students, and persons on College property. Smoking is defined as using any tobacco or any type of material in any form, in any equipment and in any object or device intending to simulate such use, including but not limited to cigarettes, electronic cigarettes, pipes and/or vaping devices of any kind. Tobacco Products means all forms of tobacco, including but not limited to cigarettes, cigars, pipes, water pipes (hookah), electronic cigarettes (any device intended to simulate smoking) and the variety of smokeless tobacco products including snuff, chewing tobacco, smokeless pouches and any

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other form of loose-leaf, smokeless tobacco and the use of unlit cigarettes, cigars, and pipe tobacco.

7) Prohibition Against School Violence: Students must not engage in any behaviors that are or could be perceived as harassing, intimidating, dangerous or threatening to themselves or others. This includes but is not limited to stalking, cyber-bullying or social media threats, excessive telephone or cell phone calls, emails, texting, violations of restraining orders or injunctions for protection orders and any form of dating or domestic violence. Students who engage in this type of behavior will be subject to College disciplinary action and law enforcement intervention.

7.1) Making a false report: You are required to refrain from making false or misleading information or unfounded complaints against others. Any student who is found to knowingly make a false or unfounded complaint will be subject to College disciplinary actions.

8) Dating & Domestic Violence and Stalking: Students who are victims of dating and domestic violence, stalking, cyber-bullying, sexual harassment, excessive unwanted contact, or intimidation are strongly encouraged to report this offense to local law enforcement and campus authorities immediately. If an incident occurs on campus, you may contact the Campus Safety Office or any campus authority on any campus location. You are also encouraged to pursue an injunction for a protection order with court officials. If you choose to pursue this option, list Daytona State College as a restricted location and provide a copy to the Campus Safety Office on any campus location.

8.1) Violence Against Women Act: The College will comply with the provisions of the Violence Against Women Act. The College will comply with all court ordered injunctions (restraining orders) that involve Daytona State College. Students are hereby informed that Daytona State College is required to report to the appropriate authorities any known or suspected incidents of dating, domestic violence, or stalking incidents. The College will provide victims with information about the College and community victim services

and local community referral services.

9) Vulnerable Persons Act Protection: All students are hereby informed that Daytona State College is under a continuing obligation to report to the appropriate authorities any known or reasonable suspected child abuse, child sexual abuse, neglect, abandonment and any conduct or behavior that causes harm or may pose a threat of harm to a minor child.

All suspected violations will be reported to the Department of Children & Families (DCF) Abuse Hotline and to local law enforcement agencies.

10) Sexual Predators - Any person designated by Florida law as a "sexual predator" is not eligible for admission and enrollment at Daytona State College.

10.1) Sexual Offenders - Special admissions and enrollment procedures apply to any person designated by Florida law as a "sexual offender." This includes a requirement to submit a required application with appropriate documentation and complete a personal interview with the College Judicial Affairs Office prior to consideration for admission and enrollment. Failure to register with the local Sheriff's Office is a criminal violation and will be reported to law enforcement officials. Sexual offenders are required to inform faculty and staff of their offender status. Depending on the circumstances, sexual offenders listed on the Florida Department of Law Enforcement website may be restricted from certain areas on campus at the discretion of the Judicial Affairs and Campus Safety Officials. A judicial hold may be applied to the sexual offender records to monitor compliance with College procedures. All sexual offenders are restricted from participation in student government, student clubs, student employment, student internships, athletic or intramural sport competition or any paid, temporary, or volunteer position at the College. Depending on the circumstances, sexual offenders may be restricted from all computer or College network access.

11) Any unauthorized use of electronic or other devices to make an audio or video

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recording of any person while on the College premises without effective consent where there is reasonable expectation of privacy and where consent is required by law. Please refer to FAQ Regarding Recording Lectures in Classes.

12) Students participating in off-campus clinical or internships must obtain prior approval in writing from the off-campus site administrator prior to making any recordings.

13) Violation of the student housing/residence hall rules and regulations. All student housing residents are subject to all College Code of Conduct rules.

Disciplinary Action

A student violating the rules and regulations of the College shall be subject to disciplinary action(s) determined by the nature of the offense, and the student's previous conduct record. Disciplinary action includes, but is not limited to the following: warning, reprimand, probation, restriction(s), registration block, restitution, administrative withdrawal, suspension, permanent dismissal, and disciplinary action set forth in board Policy 7.01.

Disciplinary Sanctions

A disciplinary sanction is a consequence for violations of the Student Code of Conduct rules. Disciplinary sanctions will be determined and administered by College officials in order to encourage greater adherence to the Student Code of Conduct.

The purpose of applying sanctions is to hold violators accountable and to promote a safe learning environment for the whole College community. Violations may be recorded in the student's electronic records. This information will be available for review by College staff that need to know.

Depending on the circumstances, a student accused of a violation of the Student Code of Conduct rules will be subject to the following disciplinary procedures:

1) Case Dismissed/No Violation Found

A report of a violation has been determined to be unfounded, or the student has otherwise been determined to be cleared of a violation.

2) Judicial Warning

A verbal or written notice for minor incidents given to the student that a specific behavior is a violation of the Student Code of Conduct and a warning not to repeat the behavior.

3) Judicial Holds

The following holds may be implemented as part of a sanction or agreement.

Judicial Registration Hold

Restricts a student from registration or continued enrollment at the College for a specific time.

Judicial or Law Enforcement Trespass Hold

Removes a student from a specific location, campus or the entire College for a specific time. If the student violates this restriction, the student will be subject to arrest. A student who has a judicial hold from the College will be responsible for any financial or academic obligations to the College. It is the sole responsibility of the student to consult with the Office of Financial Aid Services, their faculty members and the Office of Student Accounts to determine responsibility for payment or classroom requirements.

4) Judicial Administrative Agreement

A specific written mutual agreement between the student and College is designed to resolve a violation of the Student Code of Conduct rules.

5) Judicial Disciplinary = Warning or Probation

A written sanction whereby the student will be required to comply with certain conditions to maintain enrollment or to re-enroll at the College. A registration hold will be added to a student's record during the term of probation to ensure compliance with probationary conditions.

6) Suspension (Disciplinary)

Removal from College property and termination of enrollment and exclusion from participation in College activities and College-sponsored events/activities for a specified period of time. Specific terms for re-enrollment will be outlined to ensure compliance with the Student Code of Conduct rules. A registration hold will

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be added to a student's record to ensure compliance with suspension conditions;

6.1) A student who is suspended or dismissed from the College will be responsible for any financial obligations to the College, if any. It is the responsibility of the student to consult with the Office of Financial Aid Services and the Office of Student Accounts to determine responsibility for payment, if any.

7) Permanent Dismissal (Disciplinary)

A permanent removal, termination of enrollment and exclusion from all College property and activities due to the violation of the Student Code of Conduct. There will be no possibility to return to the College.

A judicial trespass hold will be added to a student's record to ensure compliance with permanent dismissal conditions.

8) Academic Fraud

Students who are found in violation of academic fraud that resulted in a diploma, certificate or degree being granted by the College may have that credential revoked and rendered invalid. This notation may be reflected on the student's official academic records. Subsequently, the student may also not be permitted to transfer course work from another institution back to Daytona State College to be granted a diploma, certificate, or degree.

FAQ Regarding Recording Lectures In Classes

Do I need my professor's consent to record class lectures?

No, so long as you are enrolled in the class and are recording the lecture for one of the permitted purposes listed in the statute. You have the right to record class lectures for one of three purposes: (1) your own personal educational use; (2) in connection with a complaint to the College; or (3) as evidence in, or preparation for, a civil or criminal proceeding. If you are making the recording for one of these purposes, you do not need the faculty member's consent to record the class lecture. But keep in mind that recordings may not be used to engage in academic dishonesty, or as a substitution for participation in class.

What is a "class lecture"?

A class lecture is defined as a formal or methodical oral presentation as part of a College course is intended to present information or instruct enrolled students about a particular subject.

A class lecture will occur most often in a course identified by the College as a lecture type course, whether online or in-person, as opposed to a lab course or a course section identified as a discussion section.

My professor usually combines class lectures with a group discussion. Can I record this group discussion?

No. The definition of class lecture does not include other class activities such as class discussions, unless those discussions are incidental to, and incorporated within, a class lecture. That means that questions asked by enrolled students and answers given by faculty members during the lecture portion of a class may be recorded, while a discussion portion of a class following the class lecture may not. A class lecture also does not include student presentations (whether individually or part of a group), lab sessions, clinical presentations such as patient history, academic exercises involving student participation, test or examination administrations, field trips, private conversations between students in the class or between a student and the faculty member or invited guest speakers during a class session unless you have the guest speaker's consent. These activities may not be recorded without the express consent of all participants. Your faculty members may or may not announce when the lecture portion of a class has ended, but it is up to you to ensure that you do not record at an impermissible time.

My friend was sick and missed class. Can I share my recording of the class lecture with them?

No, not without the faculty member's written consent. While you may record the class lecture, you may not publish the recording without permission. In this context, the word "publish" means to share, transmit, circulate, distribute, or otherwise

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provide access to the recording, regardless of format or medium, to another person (or other persons), including but not limited to another student in the class.

Additionally, a recording, or transcript of the recording, is published if it is posted on or uploaded to, in whole or in part, any media platform, including but not limited to social media, book, magazine, newspaper, leaflet, picket signs, or any mode of print.

Are there any places I can share the recording without my faculty member's permission?

Yes, you may publish the recording to College officials or state and federal government officials in connection with a complaint made to or against the College, or you may publish the recording as evidence during civil or criminal legal proceedings. If you wish to make a complaint to the College, please contact the Student Advocate (DaytonaState.edu/student-service-departments).

What happens if I share my recording of a class lecture without getting permission first?

If you do publish your recording of a class lecture without the faculty member's written permission, and it is not in connection with a College complaint or as evidence in a criminal or civil legal proceeding, you could face severe legal and/or disciplinary consequences. Per HB 233- Section 1001.03, F.S., your unauthorized use of the recording allows the faculty member to take you to court for damages, including attorneys' fees, totaling as much as \$200,000.00.

Additionally, you may be referred to the Office of Judicial Affairs for a potential violation of the Student Code of Conduct.

How does HB 233- Section 1001.03, F.S. affect my accommodation granted through the Office of Counseling & Accessibility Services?

If you have an accommodation through

the Office of Counseling & Accessibility Services, to record class activities, that will not change. However, you should be sure not to share the recordings without the faculty member's written consent.

Contact the Office of Counseling & Accessibility Services with questions on your accommodation (DaytonaState.edu/CAS).

Academic Grade Disputes

Informal Grievance Process for Academic Disputes

The College provides an informal procedure to assist faculty and students in resolving academic or grade disputes. The teaching faculty is authorized to issue grades based on their assessment of the student's level of performance, attendance, participation, academic progress, and quality and quantity of work. However, students who believe a faculty member has issued an incorrect grade(s) based on written documentation may seek assistance through the Informal Academic Dispute Process.

Students must assume complete responsibility for complying with the informal process and attempt to resolve the academic grade dispute at the lowest level possible within 30 calendar days after the end of the term in which the grade was issued. This means that students are strongly encouraged to discuss any concern with a faculty member or with whom the issue originated. Students are expected to use good faith and respectful dialogue in their informal discussions.

Students are also expected to present information and documentation that there was an attempt to resolve the dispute at the lowest level possible. Reasonable accommodations will be made for Distance Learning students who are unable to attend meetings on one of the College campuses.

If the student and the instructor agree on the terms and conditions of a grade change or grade dispute, the matter will be resolved. If the matter is not resolved with the instructor, the next step is to contact the appropriate school chairperson. The chairperson may arrange a meeting with the student and the

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instructor to resolve the dispute. If the issue remains unresolved, the matter moves to the Formal Grievance Process.

Formal Grievance Process for Academic Grade Disputes

If the academic grade dispute is not resolved through the informal process (described above), the student may submit a formal grade appeal or grievance in writing to the Question & Answer Center, who will forward it to the appropriate academic associate vice president for review and resolution. If a resolution cannot be reached at this stage, the matter moves to the administrative review process (described next.)

Administrative Review Process for Academic Grade Disputes

The student may submit a written request for an administrative review to the Office of the Provost explaining the reason for requesting the administrative review. The Provost or their designee reserves the option to uphold the previous decision or render an alternate decision. If there is any change of a grade through the formal processes, a Grade Change Form will be submitted to the Records Office and a confirmation notice will be sent to the student via FalconMail.

Academic Integrity Code

Daytona State College is committed to providing students with quality instruction, guidance, and opportunities for academic and career success by fostering academic excellence in a supportive and personalized learning environment.

Maintaining high standards of academic honesty and integrity in higher education is a shared responsibility and an excellent foundation for assisting you in making honorable and ethical contributions to the profession for which you are preparing.

To preserve academic excellence and integrity, the College expects you to know, understand and comply with the Academic Integrity Policy, which prohibits academic dishonesty in any form, including, but not limited to, cheating and plagiarism. Grades

conferred by instructors are intended to be accurate and true reflections of the coursework produced and submitted by you.

Unless otherwise explicitly instructed, students are not allowed to use any alternative/Artificial Intelligence (AI) generation tool (including, but not limited to, Chat GPT) for any type of submission or assessment.

Faculty reserve the right to use Artificial Intelligence (AI) detection software to find instances of AI-generated writing in student submissions.

Suspected violations of the student academic dishonesty code will be handled by individual instructors as outlined in their course syllabus. An instructor who finds that a student has violated Academic Integrity may apply an academic consequence ranging from a zero for the assignment, up to and including failure for the entire course.

Instructors are encouraged to report cases of academic integrity violations to their academic department chairperson and to the Office of Judicial Affairs to help track habitual violations of academic integrity and for review and possible additional academic consequences.

In addition, some students may be referred to the student disciplinary process for appropriate disciplinary resolution.

Honor Code

As members of the Daytona State College community, students are expected to be honest and respectful in all their College activities. Therefore, students are asked to follow the Honor Code.

The expectations of this code are:

- 1) Students are expected to show respect in all their written and verbal communications and behaviors toward each other and toward all College personnel;
- 2) Students are expected to respect and protect the identity and personal information of others;
- 3) Students are expected to avoid all forms of academic dishonesty;
- 4) Students are expected to submit

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academic work that is the result of their own thought, research, or self-expression;

5) Students are expected to use College equipment and software ethically and lawfully; and

6) Students are expected never to intentionally commit or to help another to commit any illegal offense(s) or offense(s) which violates College policies or procedures.

Honor Pledge

Instructors will ask students to take the honor pledge:

I, as a member of the DSC community, pledge that I will neither give nor receive unauthorized aid in my work, nor will I present another's work as my own, nor will I tolerate anyone who does.

Forms of Academic Dishonesty

Academic dishonesty is defined as, but not limited to, receiving or giving unauthorized assistance on a quiz, test, exam, paper or project, or unauthorized use of materials; collaborating with another person(s) without authorization on a quiz, test, exam, paper, or project; taking a quiz, test, or exam for someone else, or allowing someone else to do the same for you.

Plagiarism

Submitting work in which words, facts or ideas from another source are used without acknowledging that the material is borrowed, whether from a published or unpublished source. For specific instructions on how to document information from other sources, students should consult with their instructors, academic departments, or the Student Academic Support Center for reference.

In addition, students can plagiarize themselves. When students turn in the same assignment for two different classes, they are self-plagiarizing. This rule also applies to sections of an assignment. Turning in the same assignment for two separate classes means receiving credit TWICE for a single effort. Students are encouraged to talk to their instructors concerning any questions

about self-plagiarism.

Fabrication

Listing sources in a bibliography that one did not actually use in a written assignment, or presenting false, invented, or fictitious data or information in a written assignment.

Other Academic Misconduct

Other academic misconduct includes, but is not limited to:

- Impersonating a College faculty, student, or staff member;
- Attempting to access, procure or distribute restricted College educational and instructional materials;
- In a testing situation, including testing done electronically within online classes in face-to-face courses, proctored, or online, conduct such as: looking at a classmate's test, talking to a classmate or leaving the classroom without the instructor's or test proctor's permission;
- Obtaining by theft/purchase or selling/giving a test, in part or in whole; accessing unauthorized websites to facilitate cheating, receiving unauthorized help from others, or any other forms of academic dishonesty that would be considered cheating within a traditional classroom or in the online class environment;
- Altering or attempting to alter academic records of the College which relates to grades; being an accessory to same;
- Use of unauthorized materials or electronic devices during testing in any of the College Assessment Centers,
- College approved off-campus testing locations, or during online testing/assessment completion;
- Violation of copyright laws and/ or unapproved use of intellectual property;
- Refusal to comply with state, College and/or faculty testing policies and practices.

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Student Rights and Grievance Procedure

Students who perceive that they have been mistreated by College staff or faculty may register their academic or other grievance in writing with a College supervisor, administrator, or academic department chair. Distance Learning students must follow the same procedures. Reasonable accommodation will be made for Distance Learning students who are unable to attend meetings on one of the College campuses. Students must assume complete responsibility for complying with the informal grievance procedure and attempt to resolve their grievance at the lowest level possible.

The Resolution for Academic Dishonesty

The professor or instructor conducting the course must notify the student and complete the violation of academic integrity form that the student is suspected of academic dishonesty and issue an academic consequence or resolution. A student may also schedule a meeting with the Student Advocate (located in the Question-and-Answer Center), who will listen to the complaint, situation, problem and issues involving the matter and help in order to resolve the matter.

If the student agrees with the academic consequence issued by the instructor, the matter will be resolved. The instructor will send notice of the situation to his or her school chairperson and to the Office of Judicial Affairs for documentation.

If the matter is not resolved with the instructor, the student may be referred to the appropriate school chairperson.

The student is required to provide written evidence in response to an allegation of academic dishonesty and present the information to the school chair to ensure that there was an attempt to resolve the matter with the instructor.

The Chair will review the matter and offer a resolution or academic consequence.

If the matter is not resolved with the school chair, the student may be referred to the academic associate vice president of the area.

The academic associate vice president may uphold the previous decision by the school chair or render an alternate academic decision. This ends the process for resolving issues of academic dishonesty.

The student must submit a written request and explain the reason for the administrative review within 30 days of the incident or report. The academic associate vice president will review the written request and make the appropriate final decision.

Student's Grade During Review

The faculty member will assign a grade for the test or project in question, which will stand until a decision is rendered.

The student may appeal his or her grade using the procedures outlined above. If the student is found not in violation of academic dishonesty, the test/project may be re-graded, and a grade change submitted by the instructor or chair to the Office of Records.

If it is determined that the student is in violation of academic dishonesty, the grade of "0" or "F" originally assigned will stand. Additional disciplinary sanctions may be administered via the student disciplinary process.

College Equity

Daytona State College prohibits discrimination and provides equal access, equal educational opportunity and equal employment opportunity to all persons regardless of age, color, disability, ethnicity, genetic information, gender, marital status, national origin, political affiliation, pregnancy, race, religion, sex, sexual orientation and veteran status.

To obtain more information about the College's equal access and equal opportunity policies, procedures and practices, please contact:

Cerese Ramos, Vice President of Student Development, Student Equity Officer and Student Title IX Coordinator

Location: Daytona Beach Campus, Wetherell Center (Bldg. 100), Office 210C
Phone: 386-506-3840
Email: Cerese.Ramos@DaytonaState.edu

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Tanika Clemons, Associate Vice President of Human Resources, Employee Equity Officer and Employment Title IX Coordinator

Location: Daytona Beach Campus, Wetherell Center (Bldg. 100), Office 303L
Phone: 386-506-4473
Email: Tanika.Clemons@DaytonaState.edu

Drug & Alcohol Policies

In compliance with the Federal Drug Free Schools and Campuses Regulations (34 CFR Part 86), Daytona State College prohibits the illegal use, purchase, sale, distribution, manufacture, or possession of drugs and alcohol on its campuses or at any College-related activities.

Any student who reports for class or performs his/her duties while under the influence of alcohol or other drugs will be in violation of this policy.

This policy applies to all employees and students. Violation of this policy can result in referral to appropriate law enforcement authorities, disciplinary action up to and including immediate suspension, expulsion, termination, probation, loss of financial aid and/ or a requirement of satisfactory participation in a College-approved alcohol or drug rehabilitation program. A criminal conviction is not required for sanctions to be imposed upon a student or employee for violation of this policy.

The College will impose sanctions consistent with local, state and federal law upon all employees and students who violate these standards of conduct.

Students who violate this policy will be referred to the Vice President of Student Development and/or Enrollment Management for appropriate disciplinary action.

Employees will be referred to the human resources officer for appropriate disciplinary action. Drug testing may be required if the College develops a "reasonable suspicion" that the employee has used drugs in violation of the campus policy.

Reasonable suspicion will be based upon objective facts such as causing or contributing to an accident at the College, exhibiting abnormal conduct, erratic behavior, or manifestations of using drugs or being under the influence of a drug.

Students will be referred to the Judicial Affairs Office, which will consult with appropriate officials to determine the need for drug testing.

All students receiving financial aid will notify the College within five days of any conviction for any offense relating to the possession, sale, purchase, delivery, use, manufacture, or distribution of illegal drugs or controlled substances.

Drug and Alcohol Laws

Alcohol: Local

Municipal and county ordinances prohibit the consumption or possession of alcoholic beverages in most public places, including Volusia County beaches, or on any public-school property. Local laws also forbid the possession of alcoholic beverages in open containers on any public street, thoroughfare, sidewalk, or any public or semi-public parking facility. The consumption of alcohol is prohibited during specific hours in clubs and certain premises open to the public. Penalties for violations of local laws regarding alcoholic beverages include fines of up to \$500 and/ or imprisonment for terms of up to 60 days.

Alcohol: State

Florida law prohibits the sale of alcoholic beverages to persons under twenty-one (21) years old and the possession of alcohol by anyone under twenty-one (21). It is unlawful for any person to misrepresent or misstate his or her age in order to buy alcoholic drinks. This includes the manufacture or use of false identification.

Use of forged identification for the purpose of procuring alcoholic beverages is a felony.

State law also makes it illegal to possess open containers of alcoholic beverages or consume alcohol in moving or standing vehicles. Under Florida law, driving under the influence of alcohol or any controlled chemical substance (DUI) is an offense evidenced by impairment of normal faculties or an unlawful blood or breath alcohol level of .08 or higher. All provisions of Florida's DUI law can be found online at: <https://www.stateofflorida.com/dui-information/>.

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Alcohol: Federal

The regulation of alcoholic beverages generally is given over to state and local control.

Drugs: Local

City and county laws prohibit the possession or consumption of illegal drugs or intoxicating substances in public parks.

Drugs: State

In Florida it is a crime to possess, manufacture, deliver, sell, or possess with the intent to sell certain controlled substances, including illicit drugs such as cocaine, opium and hallucinogens.

Trafficking in illegal drugs constitutes a felony. It is a felony to sell, purchase, manufacture or deliver, or possess with the intent to sell, purchase, manufacture, or deliver, a controlled substance in, or within one thousand (1,000) feet of the real property comprising a public or private elementary, middle, secondary school, community, or state College or university. Felony level penalties include substantial terms of imprisonment, civil fines, and civil forfeiture of all real or private property used in the illegal activity or obtained with the proceeds of the illegal activity.

Drugs: Federal

Federal law penalizes the unlawful manufacturing, distribution, use, sale, and possession of controlled substances. The penalties vary based on many factors, including the type and amount of the drug involved, and whether there is intent to distribute. Federal law sets penalties for first offenses ranging from less than one (1) year to life imprisonment and/or fines up to \$10 million.

Penalties may include forfeiture of property, including vehicles used to possess, transport, or conceal a controlled substance; the denial of professional licenses or Federal benefits, such as student loans, grants, and contracts; successful completion of a drug treatment program; community service; and Ineligibility to receive or purchase a firearm.

Federal law holds that any person who distributes, possesses with intent to distribute, or manufactures a controlled substance on or within one thousand

(1,000) feet of an educational facility is subject to a doubling of the applicable maximum punishments and fines.

Health and Behavioral Risks

The negative physical and mental effects of the use of alcohol and other drugs are well documented. Use of alcohol and other drugs may cause blackouts, poisoning, and overdose; physical and psychological dependence; damage to vital organs such as the brain, heart, and liver; inability to learn and remember information; and psychological problems including depression, psychosis, and severe anxiety.

Impaired judgment and coordination resulting from the use of alcohol and other drugs are associated with acquaintance assault and rape; DUI/DWI arrests; hazing; falls, drownings, and other injuries; Contracting sexually transmitted infections including AIDS; and unwanted or unplanned sexual experiences and pregnancy.

The substance abuse of family members and friends may also be of concern to individuals. Patterns of risk-taking behavior and dependency not only interfere in the lives of the abusers, but can also have a negative impact on the affected students' academic work, emotional well-being and adjustment to College life.

Individuals concerned about their own health or that of a friend should consult a physician or mental health professional. Health and behavioral risks of some commonly abused drugs include the following:

Amphetamines: Cocaine, Crack

Cocaine use leads to increased alertness, agitation, apathy, dilated pupils, elevated heart rate and respiratory rate, increased body temperature and with olfactory use can cause stuffy and runny nose and perforated nasal septum. Depression follows use along with the strong desire to repeat usage. Crack can cause delirium, hallucinations, blurred vision, chest pain, muscle spasms, convulsions and death. These drugs are highly addictive.

Other Amphetamines: Ritalin, Speed Methamphetamine, Ecstasy

Amphetamines are highly addictive and have the ability to cause euphoria,

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increased pulse rate and blood pressure, loss of appetite, excitation, increased body temperature, hallucinations, irrational behavior, convulsions and upon withdrawal causes long periods of sleep, irritability, depression, tremors, loss of coordination, collapse and death.

Hallucinogens: *Peyote, PCP, Mescaline*

Hallucinogens produce hallucinations, panic, confusion, suspicion, anxiety, loss of control, flashbacks and an altered perception of time and distance. They produce a blocking of pain receptors and affect the center of the brain that controls intellect and keeps instincts in check. The use of hallucinogens can cause death.

Marijuana

Medical researchers stress that marijuana is a complex drug that affects people in diverse ways. Classified as a hallucinogen, marijuana use can cause euphoria, relaxed inhibitions, fatigue, paranoia, altered sense of time, reduced coordination, increased appetite, impaired comprehension, and memory. Some users of more concentrated forms of marijuana have had psychotic reactions. The immune system of users is lowered and there is an increased risk for lung diseases for those who smoke marijuana.

Certain components of marijuana are being used to treat various medical conditions and Florida is among the states that have legalized medical use of marijuana under strict regulations.

Use of marijuana, outside of legal medical use, remains illegal in Florida. Students should note that the use of medical marijuana is not accepted in most allied health and nursing programs.

Certain components of marijuana are being used to treat various medical conditions and Florida is among the states that have legalized medical use of marijuana under strict regulations.

Use of marijuana, outside of legal medical use, remains illegal in Florida. Students should note that the use of medical marijuana is not accepted in most allied

health and nursing programs.

Steroids

Steroids have many legitimate health benefits in the hands of medical professionals. However, abuse of these powerful drugs can cause irreversible damage to your body. Androgenic steroids, which are related to male sex hormones, are commonly abused for the purpose of gaining muscle mass and enhancing athletic performance.

Well-documented research shows that the long-term health risks of taking these drugs far outweigh any athletic benefits. Health risks include testicular atrophy, reduced sperm count and increased risk of prostate cancer for men. For women, the risks include growth of facial hair, male-pattern baldness, changes in or cessation of the menstrual cycle. Liver tumors and kidney damage in both men and women have been linked to steroid use. Aggressive behavior and other psychiatric side effects have also been documented in both men and women steroid abusers.

Depressants: *Valium, Librium, Phenobarbital, Roofies, Quaaludes*

Depressants slow body functioning and cause slurred speech, disorientation, drunken behavior, shallow respiration, clammy skin, dilated pupils, weak and rapid pulse, anxiety, insomnia, tremors, delirium, convulsions, coma, and death. Depressants produce high to moderate levels of tolerance and addiction.

Alcohol

Although responsible and legal consumption of alcohol is a common social custom in America and many other countries, alcohol is also considered one of the most widely abused drugs in the world. Classified as a depressant, alcohol affects the nervous system, impairing speech, vision, and other motor skills. It can impair judgment and abstract mental functioning, including the ability to learn and remember. Alcohol abuse has been associated with increased violent or aggressive acts such

Student Rights and Responsibilities

as spouse/child abuse, sexual assaults, vandalism, and fights.

Consumption of large quantities of alcohol (binge drinking) can cause fatal alcohol poisoning. Alcohol is highly addictive, and its withdrawal can be life threatening. Use during pregnancy can cause permanent birth defects.

Children of alcoholics are at greater risk for alcoholism. Alcohol abuse can cause permanent damage to vital organs, such as the brain and liver and has been associated with several types of cancers.

Opiates: *Demerol, Dilaudid, Heroin, Methadone, Codeine, Morphine, Oxycontin*

Opiates are narcotics, painkillers, which cause diminished perception of pain, euphoria, drowsiness, nausea, constricted pupils, reduced heart rate and depression. Narcotics are highly addictive, and an overdose can result in death.

Inhalants: *Paint, Glue*

Inhalants can cause nosebleeds, nausea, loss of consciousness and with prolonged use cause damage to the nervous system and other organs. High doses can result in loss of consciousness. The use of inhalants is psychologically addicting.

Tobacco Products

Although state law defines legal uses of tobacco products, health-care experts consider tobacco use to be the leading preventable cause of disability, disease and death in the United States. Nicotine, the active drug in all tobacco products, is considered as addictive as heroin and cocaine.

Drug & Alcohol Community Resources

Stewart-Marchman-Act Behavioral Healthcare (SMA) 800-539-4228
150 Magnolia Ave., Daytona Beach

Volusia County Intergroup (AA) 888-756-2930 1635 S Ridgewood Ave. # 107, South Daytona

Methadone Treatment Center 386-254-1931
1823 Business Park Blvd., Daytona Beach

Hearthstone Foundation 386-238-1348
814 N. Beach St., Daytona Beach

SAAFE Health Services, LLC 386-873-2963
201 W Plymouth Ave., DeLand

FREE Quit Smoking Now Classes
877-848-6696
Toll Free 877-784-8486
2223 Oak St., Jacksonville

IT'S A SNAP!!!

Scan this QR code to access the Falcon Card Online portal to manage your Meal Plans, Dining Dollars, and Falcon Cash.

The portal will allow you to:

- View available balances
- View transaction history
- Set up notifications
- Purchase additional Dining Dollars* and Falcon Cash

* Purchase \$100 or more in Dining Dollars and receive 10% bonus



*Falcon Card Terms & Conditions agreement will apply.
Log in using your DSC login credentials. See the IT Helpdesk,
Greene Center (Bldg. 300), for any issues logging in.*

Daytona State College

Calendar/Planner Pages & Important Student Dates

Fall 2023	Full Term	A Term	B Term
Fall Classes Begin	Aug. 28	Aug. 28	Oct. 23
Last Day to Change Major	Aug. 28	Aug. 28	Aug. 28
Last Day to Add or Drop Classes	Aug. 30	Aug. 29	Oct. 24
Labor Day Holiday (College Closed)	Sep. 4		
Homecoming	Oct. 5-7		
Advising Week - Spring 2024 Registration	Oct. 23-27	Oct. 23-27	Oct. 23-27
Advance Registration for Spring 2024 (currently enrolled students based on priority)	Oct. 30	Oct. 30	Oct. 30
Open Registration for Spring 2024	Nov. 2	Nov. 2	Nov. 2
Thanksgiving Holiday (College Closed)	Nov. 23-24	(begins 5 pm Wed. Nov. 22)	
Last Day to Apply for Fall 2023 Graduation	Dec. 1	Dec. 1	Dec. 1
Spring 2024 Dual Enrollment Deadline	Dec. 1	Dec. 1	Dec. 1
Fall Classes End	Dec. 14	Oct. 19	Dec. 14
Winter Holidays (College Closed)	Dec. 18-Jan. 1		

Spring 2024	Full Term	A Term	B Term
Advising Week - Spring 2024 Registration	Oct. 23-27	Oct. 23-27	Oct. 23-27
Advance Registration for Spring 2024 (currently enrolled students based on priority)	Oct. 30	Oct. 30	Oct. 30
Open Registration for Spring 2024	Nov. 2	Nov. 2	Nov. 2
Spring 2024 Dual Enrollment Deadline	Dec. 1	Dec. 1	Dec. 1
College Opens	Jan. 2	Jan. 2	Jan. 2
Martin Luther King Holiday (College Closed)	Jan. 15		
Spring Classes Begin	Jan. 16	Jan. 16	Mar. 18
Last Day to Change Major	Jan. 16	Jan. 16	Jan. 16
Graduation Application Open to Apply for Spring/Summer 2024 Graduation	Jan. 16	Jan. 16	Jan. 16
Last Day to Add or Drop Classes	Jan. 18	Jan. 17	Mar. 19
Spring Break (College Closed)	Mar. 11-15		
Advising Week - Summer/Fall 2024 Registration	Mar. 25-29	Mar. 25-29	Mar. 25-29
Advance Registration for Summer/Fall 2024 (currently enrolled students based on priority)	Apr. 1	Apr. 1	Apr. 1
Awards Convocation	Apr. 4	Apr. 4	Apr. 4
Open Registration for Summer/Fall 2024	Apr. 4	Apr. 4	Apr. 4
Last Day to Apply for Spring 2024 Graduation	April 26	April 26	April 26
Summer 2024 Dual Enrollment Deadline	May 6	May 6	May 6
Spring Classes End	May 9	March 7	May 9
Commencement Ceremony	May 14	May 14	May 14

Summer 2024	Full Term	A Term	B Term
Graduation Application Open to Apply for Summer 2024 Graduation	Jan. 16	Jan. 16	Jan. 16
Advising Week - Summer/Fall 2024 Registration	Mar. 25-29	Mar. 25-29	Mar. 25-29
Advance Registration for Summer/Fall 2024 (currently enrolled students based on priority)	Apr. 1	Apr. 1	Apr. 1
Open Registration for Summer/Fall 2024	Apr. 4	Apr. 4	Apr. 4
Summer Classes Begin	May 16	May 16	Jul. 1
Last Day to Add or Drop Classes	May 20	May 17	Jul. 2
Fall 2024 Dual Enrollment Deadline	May 31	May 31	May 31
Memorial Day (College Closed)	May 27		
Independence Day (College Closed)	Jul. 4-5		
Last Day to Apply for Summer 2024 Graduation	Jul. 31	Jul. 31	Jul. 31
Summer Classes End	Jul. 30	Jun. 27	Aug. 13

July/August

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AUG 23	SEP 23	OCT 23	NOV 23	DEC 23	JAN 24
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August/September

Mon
28 **Fall Classes Begin**
(Full/A Term)
Last Day to Change Major
(Full Term/A Term/B Term)

Tue
29 **Last Day to Add/Drop**
Classes
(A Term)

Wed
30 **Last Day to Add or**
Drop Classes
(Full Term)
Welcome Back (DeLand)
11 a.m. - 1 p.m.
DeLand Campus: Courtyard

Thu
31 **Welcome Back (NSB)**
11 a.m. - 1 p.m.
New Smyrna Beach/
Edgewater Campus:
Courtyard

Fri
01 **Get into the Arts!**
Daytona State College's
performances are free with
DSC student ID.
Scan the code below for a
calendar of events.



Sat
02

Sun
03

AUG 23	SEP 23	OCT 23	NOV 23	DEC 23	JAN 24
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September

Mon Labor Day (College Closed)

04

Tue

05

Wed Welcome Back (FPC)
11 a.m. - 1 p.m.
Flagler/Palm Coast
Campus: Awning Area

06

Thu

07

Fri Club Funding Workshop
3 - 4 p.m.
Daytona Beach Campus:
Lemerand Student Center,
Rm 218K & Teams

08

Sat

09

Sun

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FEB 24

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September

Mon
11

Tue
12

Welcome Back (Deltona)
11 a.m. - 1 p.m.
Deltona Campus:
Behind Fathi Hall

Wed
13

Thu
14

Welcome Back (Daytona)
11 a.m. - 1 p.m.
Daytona Beach Campus:
Nunamann Landing
and ECHO Plaza

Fri
15

Sat
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Sun
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AUG 23	SEP 23	OCT 23	NOV 23	DEC 23	JAN 24
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September

Mon
18

Club Rush
2 - 4 p.m.
Daytona Beach Campus:
Lemerand Student Center,
Rm 119

Tue
19

Welcome Back (ATC)
12 - 2 p.m.
ATC Campus: Parking Lot

Wed
20

Thu
21

**Student Discussion:
Constitution Day**
11 a.m. - 1 p.m.
Lemerand Student Center,
Rm 218K
and Teams

Fri
22

Sat
23

Sun
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FEB 24

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September/October

Mon
25

Tue
26
Native American Day Event
3 - 5 p.m.
Daytona Beach Campus:
Lemerand Student Center,
2nd Floor

Wed
27

Thu
28

Fri
29

Sat
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01

AUG 23	SEP 23	OCT 23	NOV 23	DEC 23	JAN 24
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October

Mon
02

Tue
03

Wed
04

Thu
05

Homecoming
(Oct. 5 - Oct. 7)
Daytona Beach Campus:
Various Locations and Times

Homecoming
Movie Night
Daytona Beach Campus

Fri
06

Homecoming
(Oct. 5 - Oct. 7)
Daytona Beach Campus:
Various Locations and Times

Homecoming Ball
7 - 10 p.m.
Daytona Beach Campus:
Mori Hosseini Center

Sat
07

Homecoming
(Oct. 5 - Oct. 7)
Veterans Day (FPC)
11:30 a.m. - 1 p.m.: Various
Locations and Times

Tailgate Party
Daytona Beach Campus

Sun
08

FEB 24

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October

Mon

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Tue

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Thu

12

Hispanic Heritage Day
3 - 5 p.m.
Daytona Beach Campus:
Lemerand Student Center

Fri

13

Get into the Arts!
Daytona State College's
performances are free with
DSC student ID.
Scan the code below for a
calendar of events.



Sat

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Sun

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AUG 23	SEP 23	OCT 23	NOV 23	DEC 23	JAN 24
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October

Mon
16

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Wed
18

Abilities Awareness Day Event
11 a.m. - 1 p.m.
Daytona Beach Campus:
Nunamann Landing
and ECHO Plaza

Thu
19

Fall Classes End
(A Term)

Fri
20

Sat
21

Sun
22

FEB 24

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October

Mon
23

Fall Classes Begin
(B Term)
Advising Week for Spring
2024 Registration
(Oct. 23- Oct. 27)
College Wide

Tue
24

Last Day to Add or Drop
Classes
(B Term)
Advising Week for Spring
2024 Registration
(Oct. 23- Oct. 27)
College Wide

Wed
25

Advising Week for Spring
2024 Registration
(Oct. 23- Oct. 27)
College Wide

Thu
26

Advising Week for Spring
2024 Registration
(Oct. 23- Oct. 27)
College Wide

Fri
27

Advising Week for Spring
2024 Registration
(Oct. 23- Oct. 27)
College Wide

Sat
28

Sun
29

AUG 23	SEP 23	OCT 23	NOV 23	DEC 23	JAN 24
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
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6 7 8 9 10 11 12	3 4 5 6 7 8 9	8 9 10 11 12 13 14	5 6 7 8 9 10 11	3 4 5 6 7 8 9	7 8 9 10 11 12 13
13 14 15 16 17 18 19	10 11 12 13 14 15 16	15 16 17 18 19 20 21	12 13 14 15 16 17 18	10 11 12 13 14 15 16	14 15 16 17 18 19 20
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27 28 29 30 31	24 25 26 27 28 29 30	29 30 31	26 27 28 29 30	24 25 26 27 28 29 30	28 29 30 31
				31	

October/November

Mon
30 Advance Registration for
Spring 2024
(currently enrolled students
based on priority)
(Full Term/A Term/B Term)

Tue
31

Wed
01

Thu
02 Open Registration for
Spring 2024
(Full Term/A Term/B Term)

Fri
03

Sat
04

Sun
05

FEB 24

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MAR 24

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APR 24

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MAY 24

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JUN 24

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JUL 24

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November

Mon
06 **Veterans Day (FPC)**
11:30 a.m. - 1 p.m.
Flagler/Palm Coast
Campus:
Building 2, Awning Area

Tue
07 **Veterans Day (NSB/Edgewater)**
11:30 a.m. - 1 p.m.
New Smyrna Beach/
Edgewater Campus:
Field by the flagpole

Wed
08 **Veterans Day (Deltona)**
10:30 - 11:30 a.m.
Deltona Campus:
Front, by the flagpole

Veterans Day (DeLand)
1 - 2 p.m.
DeLand Campus:
Building 7, by the flagpole

Thu
09 **Veterans Day (Daytona)**
11:30 a.m. - 1 p.m.
Daytona Beach Campus:
Nunamann Landing

Fri
10 **Get into the Arts!**
Daytona State College's
performances are free with
DSC student ID.
Scan the code below for a
calendar of events.



Sat
11

Sun
12

AUG 23	SEP 23	OCT 23	NOV 23	DEC 23	JAN 24
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
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27 28 29 30 31	24 25 26 27 28 29 30	29 30 31	26 27 28 29 30	24 25 26 27 28 29 30	28 29 30 31
				31	

November

Mon
13

Veterans Day (ATC)
11:30 a.m. - 12:30 p.m.
Advanced Technology
College Campus:
Atrium

Tue
14

Wed
15

Thu
16

**International
Cultural Festival**
6 - 8 p.m.
Daytona Beach Campus:
Nunamann Landing
and ECHO Plaza

Fri
17

Sat
18

Sun
19

FEB 24	MAR 24	APR 24	MAY 24	JUN 24	JUL 24
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	31			30	

November

Mon
20

Tue
21

Wed **22** Begins 5 p.m.
Thanksgiving Holiday
(College Closed)

Thu **23** Thanksgiving Holiday
(College Closed)

Fri **24** Thanksgiving Holiday
(College Closed)

Sat
25

Sun
26

AUG 23	SEP 23	OCT 23	NOV 23	DEC 23	JAN 24
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27 28 29 30 31	24 25 26 27 28 29 30	29 30 31	26 27 28 29 30	24 25 26 27 28 29 30	28 29 30 31
				31	

November/December

Mon
27

Tue
28

Wed
29

Thu
30 **Annual SGA Tree Lighting**
11:00 a.m.
Daytona Beach Campus:
Lemerand Student Center

Fri
01 **Spring 2024 Dual Enrollment Application Deadline**
(Full Term/A Term/B Term)

Sat
02

Sun
03

FEB 24

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MAR 24

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APR 24

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MAY 24

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JUN 24

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JUL 24

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December

Mon
04

Tue
05

Wed
06

Thu
07 Winter Break Celebration
1 - 3 p.m.
Daytona Beach Campus:
ECHO Plaza

Fri
08

Sat
09

Sun
10

AUG 23

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SEP 23

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OCT 23

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NOV 23

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DEC 23

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JAN 24

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21 22 23 24 25 26 27
28 29 30 31

December

Mon

11

Tue

12

Wed

13

Thu

14

Fall Classes End
(Full Term/B Term)

Fri

15

Sat

16

Sun

17

FEB 24

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MAR 24

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APR 24

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MAY 24

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JUN 24

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JUL 24

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December

Mon
18

Winter Holidays
College Closed
(Dec. 18 - Jan. 1)

Tue
19

Winter Holidays
College Closed
(Dec. 18 - Jan. 1)

Wed
20

Winter Holidays
College Closed
(Dec. 18 - Jan. 1)

Thu
21

Winter Holidays
College Closed
(Dec. 18 - Jan. 1)

Fri
22

Winter Holidays
College Closed
(Dec. 18 - Jan. 1)

Sat
23

Winter Holidays
College Closed
(Dec. 18 - Jan. 1)

Sun
24

Winter Holidays
College Closed
(Dec. 18 - Jan. 1)

AUG 23	SEP 23	OCT 23	NOV 23	DEC 23	JAN 24
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27 28 29 30 31	24 25 26 27 28 29 30	29 30 31	26 27 28 29 30	24 25 26 27 28 29 30	28 29 30 31
				31	

December

Mon
25
Winter Holidays
College Closed
(Dec. 18 - Jan. 1)

Tue
26
Winter Holidays
College Closed
(Dec. 18 - Jan. 1)

Wed
27
Winter Holidays
College Closed
(Dec. 18 - Jan. 1)

Thu
28
Winter Holidays
College Closed
(Dec. 18 - Jan. 1)

Fri
29
Winter Holidays
College Closed
(Dec. 18 - Jan. 1)

Sat
30
Winter Holidays
College Closed
(Dec. 18 - Jan. 1)

Sun
31
Winter Holidays
College Closed
(Dec. 18 - Jan. 1)

FEB 24

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MAR 24

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APR 24

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MAY 24

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JUN 24

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JUL 24

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26	27	28	29	30	31	

January

Mon
01

Winter Holidays
College Closed
(Dec. 18 - Jan. 1)

Tue
02

College Opens

Wed
03

Thu
04

Fri
05

Sat
06

Sun
07

AUG 23	SEP 23	OCT 23	NOV 23	DEC 23	JAN 24
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
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6 7 8 9 10 11 12	3 4 5 6 7 8 9	8 9 10 11 12 13 14	5 6 7 8 9 10 11	3 4 5 6 7 8 9	7 8 9 10 11 12 13
13 14 15 16 17 18 19	10 11 12 13 14 15 16	15 16 17 18 19 20 21	12 13 14 15 16 17 18	10 11 12 13 14 15 16	14 15 16 17 18 19 20
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27 28 29 30 31	24 25 26 27 28 29 30	29 30 31	26 27 28 29 30	24 25 26 27 28 29 30	28 29 30 31
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January

Mon
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Tue
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Wed
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Sat
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Sun
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FEB 24	MAR 24	APR 24	MAY 24	JUN 24	JUL 24
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4 5 6 7 8 9 10	3 4 5 6 7 8 9	7 8 9 10 11 12 13	5 6 7 8 9 10 11	2 3 4 5 6 7 8	7 8 8 10 11 12 13
11 12 13 14 15 16 17	10 11 12 13 14 15 16	14 15 16 17 18 19 20	12 13 14 15 16 17 18	9 10 11 12 13 14 15	14 15 16 17 18 19 20
18 19 20 21 22 23 24	17 18 19 20 21 22 23	21 22 23 24 25 26 27	19 20 21 22 23 24 25	16 17 18 19 20 21 22	21 22 23 24 25 26 27
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	31			30	

January

Mon
15 **Martin Luther King, Jr. Holiday**
(College Closed)

Tue
16 **Spring Classes Begin**
(Full Term/A Term)
Last Day to Change Major
(Full Term/A Term/B Term)

Wed
17 **Last Day to Add or Drop Classes**
(A Term)
Welcome Back (DeLand)
11 a.m. - 1 p.m.
DeLand Campus: Courtyard

Thu
18 **Last Day to Add or Drop Classes**
(Full Term)
Welcome Back (NSB)
11 a.m. - 1 p.m.
New Smyrna Beach/
Edgewater Campus:
Courtyard

Fri
19 **Get into the Arts!**
Daytona State College's
performances are free with
DSC student ID.
Scan the code below for a
calendar of events.



Sat
20

Sun
21

AUG 23	SEP 23	OCT 23	NOV 23	DEC 23	JAN 24
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
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6 7 8 9 10 11 12	3 4 5 6 7 8 9	8 9 10 11 12 13 14	5 6 7 8 9 10 11	3 4 5 6 7 8 9	7 8 9 10 11 12 13
13 14 15 16 17 18 19	10 11 12 13 14 15 16	15 16 17 18 19 20 21	12 13 14 15 16 17 18	10 11 12 13 14 15 16	14 15 16 17 18 19 20
20 21 22 23 24 25 26	17 18 19 20 21 22 23	22 23 24 25 26 27 28	19 20 21 22 23 24 25	17 18 19 20 21 22 23	21 22 23 24 25 26 27
27 28 29 30 31	24 25 26 27 28 29 30	29 30 31	26 27 28 29 30	24 25 26 27 28 29 30	28 29 30 31
				31	

January

Mon
22

Tue
23

Wed **24** Welcome Back
(Flagler/Palm Coast)
11 a.m. - 1 p.m.
Flagler/Palm Coast
Campus: Awning Area

Thu
25

Fri
26

Sat
27

Sun
28

FEB 24

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MAR 24

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APR 24

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MAY 24

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JUN 24

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JUL 24

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26	27	28	29	30	31	

January/February

Mon
29

Tue
30
Welcome Back (Deltona)
11 a.m. - 1 p.m.
Deltona Campus:
Behind Faithi Hall

Wed
31

Thu
01
Welcome Back (Daytona)
11 a.m. - 1 p.m.
Daytona Beach Campus:
Nunamann Landing
and ECHO Plaza

Fri
02

Sat
03

Sun
04

AUG 23	SEP 23	OCT 23	NOV 23	DEC 23	JAN 24
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
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6 7 8 9 10 11 12	3 4 5 6 7 8 9	8 9 10 11 12 13 14	5 6 7 8 9 10 11	3 4 5 6 7 8 9	7 8 9 10 11 12 13
13 14 15 16 17 18 19	10 11 12 13 14 15 16	15 16 17 18 19 20 21	12 13 14 15 16 17 18	10 11 12 13 14 15 16	14 15 16 17 18 19 20
20 21 22 23 24 25 26	17 18 19 20 21 22 23	22 23 24 25 26 27 28	19 20 21 22 23 24 25	17 18 19 20 21 22 23	21 22 23 24 25 26 27
27 28 29 30 31	24 25 26 27 28 29 30	29 30 31	26 27 28 29 30	24 25 26 27 28 29 30	28 29 30 31
				31	

February

Mon
05

Tue
06

Welcome Back (ATC)
11 a.m. - 1 p.m.
ATC Campus:
Atrium and Parking Lot

Wed
07

Thu
08

Fri
09

Sat
10

Sun
11

FEB 24

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MAR 24

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APR 24

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MAY 24

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JUN 24

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JUL 24

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19	20	21	22	23	24	25
26	27	28	29	30	31	

February

Mon
12

Tue
13

Club Funding Workshop and Club Rush
12 - 2 p.m.
Daytona Beach Campus:
Lemerand Student Center,
Rm 119

Wed
14

Thu
15

Fri
16

Get into the Arts!
Daytona State College's performances are free with DSC student ID. Scan the code below for a calendar of events.



Sat
17

Sun
18

AUG 23

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SEP 23

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OCT 23

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29 30 31

NOV 23

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DEC 23

S M T W T F S
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10 11 12 13 14 15 16
17 18 19 20 21 22 23
24 25 26 27 28 29 30
31

JAN 24

S M T W T F S
1 2 3 4 5 6
7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30 31

February

Mon
19

Tue
20

Wed
21

Thu
22
**Black History Month:
Student Discussion**
12 - 2 p.m.
Daytona Beach Campus:
Lemerand Student Center,
Rm 119

**Black History Month:
Event**
3 - 4 p.m.
Daytona Beach Campus:
Lemerand Student Center,
Second Floor

Fri
23

Sat
24

Sun
25

FEB 24	MAR 24	APR 24	MAY 24	JUN 24	JUL 24
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3	1 2	1 2 3 4 5 6	1 2 3 4	1	1 2 3 4 5 6
4 5 6 7 8 9 10	3 4 5 6 7 8 9	7 8 9 10 11 12 13	5 6 7 8 9 10 11	2 3 4 5 6 7 8	7 8 9 10 11 12 13
11 12 13 14 15 16 17	10 11 12 13 14 15 16	14 15 16 17 18 19 20	12 13 14 15 16 17 18	9 10 11 12 13 14 15	14 15 16 17 18 19 20
18 19 20 21 22 23 24	17 18 19 20 21 22 23	21 22 23 24 25 26 27	19 20 21 22 23 24 25	16 17 18 19 20 21 22	21 22 23 24 25 26 27
25 26 27 28 29	24 25 26 27 28 29 30	28 29 30	26 27 28 29 30 31	23 24 25 26 27 28 29	28 29 30 31
	31			30	

February/March

Mon
26

Tue
27
Safe Spring Break
11 a.m. - 1 p.m.
Deltona Campus:
Behind Fathi Hall

Wed
28

Thu
29
Safe Spring Break
11 a.m. - 1 p.m.
DeLand Campus:
Courtyard

Fri
01

Sat
02

Sun
03

AUG 23	SEP 23	OCT 23	NOV 23	DEC 23	JAN 24
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5	1 2	1 2 3 4 5 6 7	1 2 3 4	1 2	1 2 3 4 5 6
6 7 8 9 10 11 12	3 4 5 6 7 8 9	8 9 10 11 12 13 14	5 6 7 8 9 10 11	3 4 5 6 7 8 9	7 8 9 10 11 12 13
13 14 15 16 17 18 19	10 11 12 13 14 15 16	15 16 17 18 19 20 21	12 13 14 15 16 17 18	10 11 12 13 14 15 16	14 15 16 17 18 19 20
20 21 22 23 24 25 26	17 18 19 20 21 22 23	22 23 24 25 26 27 28	19 20 21 22 23 24 25	17 18 19 20 21 22 23	21 22 23 24 25 26 27
27 28 29 30 31	24 25 26 27 28 29 30	29 30 31	26 27 28 29 30	24 25 26 27 28 29 30	28 29 30 31
				31	

March

Mon
04

Tue
05 **Safe Spring Break**
11 a.m. - 1 p.m.
Daytona Beach Campus:
Lemerand Student Center,
Nunamann Landing
and ECHO Plaza

Wed
06

Thu
07 **Spring Classes End**
(A Term)
Safe Spring Break
11 a.m. - 1 p.m.
NSB/Edgewater Campus:
Courtyard

Fri
08

Sat
09

Sun
10

FEB 24

S M T W T F S
1 2 3
4 5 6 7 8 9 10
11 12 13 14 15 16 17
18 19 20 21 22 23 24
25 26 27 28 29

MAR 24

S M T W T F S
1 2
3 4 5 6 7 8 9
10 11 12 13 14 15 16
17 18 19 20 21 22 23
24 25 26 27 28 29 30
31

APR 24

S M T W T F S
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7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30

MAY 24

S M T W T F S
1 2 3 4
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12 13 14 15 16 17 18
19 20 21 22 23 24 25
26 27 28 29 30 31

JUN 24

S M T W T F S
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16 17 18 19 20 21 22
23 24 25 26 27 28 29
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JUL 24

S M T W T F S
1 2 3 4 5 6
7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30 31

March

Mon
11

Spring Break
College Closed
(Mar. 11 - Mar. 15)

Tue
12

Spring Break
College Closed
(Mar. 11 - Mar. 15)

Wed
13

Spring Break
College Closed
(Mar. 11 - Mar. 15)

Thu
14

Spring Break
College Closed
(Mar. 11 - Mar. 15)

Fri
15

Spring Break
College Closed
(Mar. 11 - Mar. 15)

Sat
16

Sun
17

AUG 23	SEP 23	OCT 23	NOV 23	DEC 23	JAN 24
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5	1 2	1 2 3 4 5 6 7	1 2 3 4	1 2	1 2 3 4 5 6
6 7 8 9 10 11 12	3 4 5 6 7 8 9	8 9 10 11 12 13 14	5 6 7 8 9 10 11	3 4 5 6 7 8 9	7 8 9 10 11 12 13
13 14 15 16 17 18 19	10 11 12 13 14 15 16	15 16 17 18 19 20 21	12 13 14 15 16 17 18	10 11 12 13 14 15 16	14 15 16 17 18 19 20
20 21 22 23 24 25 26	17 18 19 20 21 22 23	22 23 24 25 26 27 28	19 20 21 22 23 24 25	17 18 19 20 21 22 23	21 22 23 24 25 26 27
27 28 29 30 31	24 25 26 27 28 29 30	29 30 31	26 27 28 29 30	24 25 26 27 28 29 30	28 29 30 31
				31	

March

Mon Spring Classes Begin
(B Term)
18

Tue Last Day to Add or Drop
Classes
(B Term)
19

Wed
20

Thu Asian Pacific
Islander Event
11 a.m. - 1 p.m.
Daytona Beach Campus:
Nunamann Landing
and ECHO Plaza
21

Fri
22

Sat
23

Sun
24

FEB 24

S M T W T F S
1 2 3
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11 12 13 14 15 16 17
18 19 20 21 22 23 24
25 26 27 28 29

MAR 24

S M T W T F S
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10 11 12 13 14 15 16
17 18 19 20 21 22 23
24 25 26 27 28 29 30
31

APR 24

S M T W T F S
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7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30

MAY 24

S M T W T F S
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12 13 14 15 16 17 18
19 20 21 22 23 24 25
26 27 28 29 30 31

JUN 24

S M T W T F S
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23 24 25 26 27 28 29
30

JUL 24

S M T W T F S
1 2 3 4 5 6
7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30 31

March/April

Mon
25
Advising Week for
Summer/Fall 2024
Registration
(Mar. 25 - Mar. 29)
College Wide

Tue
26
Advising Week for
Summer/Fall 2024
Registration
(Mar. 25 - Mar. 29)
College Wide

Wed
27
Advising Week for Summer/
Fall 2024 Registration
(Mar. 25 - Mar. 29)
College Wide

Thu
28
Advising Week for
Summer/Fall 2024
Registration
(Mar. 25 - Mar. 29)
College Wide

**Women's History Month:
Student Discussion
and Event**
12 - 2 p.m.
Daytona Beach Campus:
Lemerand Student Center,
Rm 119

Fri
29
Advising Week for
Summer/Fall 2024
Registration
(Mar. 25 - Mar. 29)
College Wide

Sat
30

Sun
31

AUG 23	SEP 23	OCT 23	NOV 23	DEC 23	JAN 24
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5	1 2	1 2 3 4 5 6 7	1 2 3 4	1 2	1 2 3 4 5 6
6 7 8 9 10 11 12	3 4 5 6 7 8 9	8 9 10 11 12 13 14	5 6 7 8 9 10 11	3 4 5 6 7 8 9	7 8 9 10 11 12 13
13 14 15 16 17 18 19	10 11 12 13 14 15 16	15 16 17 18 19 20 21	12 13 14 15 16 17 18	10 11 12 13 14 15 16	14 15 16 17 18 19 20
20 21 22 23 24 25 26	17 18 19 20 21 22 23	22 23 24 25 26 27 28	19 20 21 22 23 24 25	17 18 19 20 21 22 23	21 22 23 24 25 26 27
27 28 29 30 31	24 25 26 27 28 29 30	29 30 31	26 27 28 29 30	24 25 26 27 28 29 30	28 29 30 31
				31	

April

Mon
01

Advance Registration for Summer/Fall 2024 (currently enrolled students based on priority) (Full Term/A Term/B Term)

Tue
02

Wed
03

Thu
04

Awards Convocation
1 p.m. - 3 p.m.
Daytona Beach Campus:
Lemerand Athletic Center

Open Registration for Summer/Fall 2024 (Full Term/A Term/B Term)

Fri
05

Sat
06

Sun
07

FEB 24

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11 12 13 14 15 16 17
18 19 20 21 22 23 24
25 26 27 28 29

MAR 24

S M T W T F S
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10 11 12 13 14 15 16
17 18 19 20 21 22 23
24 25 26 27 28 29 30
31

APR 24

S M T W T F S
1 2 3 4 5 6
7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30

MAY 24

S M T W T F S
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12 13 14 15 16 17 18
19 20 21 22 23 24 25
26 27 28 29 30 31

JUN 24

S M T W T F S
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16 17 18 19 20 21 22
23 24 25 26 27 28 29
30

JUL 24

S M T W T F S
1 2 3 4 5 6
7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30 31

April

Mon
08

Tue
09

SGA - Club Banquet
6 p.m. - 8 p.m.
Daytona Beach Campus:
Mori Hosseini Center

Wed
10

Thu
11

PTK Induction Ceremony
6 p.m. - 7 p.m.
Daytona Beach Campus:
Lemerand Student Center,
Rm 119

Fri
12

Get into the Arts!
Daytona State College's
performances are free with
DSC student ID.
Scan the code below for a
calendar of events.



Sat
13

Sun
14

AUG 23	SEP 23	OCT 23	NOV 23	DEC 23	JAN 24
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5	1 2	1 2 3 4 5 6 7	1 2 3 4	1 2	1 2 3 4 5 6
6 7 8 9 10 11 12	3 4 5 6 7 8 9	8 9 10 11 12 13 14	5 6 7 8 9 10 11	3 4 5 6 7 8 9	7 8 9 10 11 12 13
13 14 15 16 17 18 19	10 11 12 13 14 15 16	15 16 17 18 19 20 21	12 13 14 15 16 17 18	10 11 12 13 14 15 16	14 15 16 17 18 19 20
20 21 22 23 24 25 26	17 18 19 20 21 22 23	22 23 24 25 26 27 28	19 20 21 22 23 24 25	17 18 19 20 21 22 23	21 22 23 24 25 26 27
27 28 29 30 31	24 25 26 27 28 29 30	29 30 31	26 27 28 29 30	24 25 26 27 28 29 30	28 29 30 31
				31	

April

Mon
15

Tue
16

Wed
17

Thu
18

Earth Day Event
1 - 3 p.m.
Daytona Beach Campus:
Nunamann Landing
and ECHO Plaza

Fri
19

Sat
20

Sun
21

FEB 24

S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

MAR 24

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17	18	19	20	21	22	23
24	25	26	27	28	29	30
						31

APR 24

S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY 24

S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUN 24

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23	24	25	26	27	28	29
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JUL 24

S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April

Mon
22

Tue
23

Wed
24

Thu
25

Fri
26 Last Day to Apply for
Spring 2024 Graduation
(Full Term/A Term/B Term)

Sat
27

Sun
28

AUG 23	SEP 23	OCT 23	NOV 23	DEC 23	JAN 24
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5	1 2	1 2 3 4 5 6 7	1 2 3 4	1 2	1 2 3 4 5 6
6 7 8 9 10 11 12	3 4 5 6 7 8 9	8 9 10 11 12 13 14	5 6 7 8 9 10 11	3 4 5 6 7 8 9	7 8 9 10 11 12 13
13 14 15 16 17 18 19	10 11 12 13 14 15 16	15 16 17 18 19 20 21	12 13 14 15 16 17 18	10 11 12 13 14 15 16	14 15 16 17 18 19 20
20 21 22 23 24 25 26	17 18 19 20 21 22 23	22 23 24 25 26 27 28	19 20 21 22 23 24 25	17 18 19 20 21 22 23	21 22 23 24 25 26 27
27 28 29 30 31	24 25 26 27 28 29 30	29 30 31	26 27 28 29 30	24 25 26 27 28 29 30	28 29 30 31
				31	

April/May

Mon
29

Tue
30

Wed
01

Thu
02

Fri
03

Sat
04

Sun
05

FEB 24

S M T W T F S
1 2 3
4 5 6 7 8 9 10
11 12 13 14 15 16 17
18 19 20 21 22 23 24
25 26 27 28 29

MAR 24

S M T W T F S
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3 4 5 6 7 8 9
10 11 12 13 14 15 16
17 18 19 20 21 22 23
24 25 26 27 28 29 30
31

APR 24

S M T W T F S
1 2 3 4 5 6
7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30

MAY 24

S M T W T F S
1 2 3 4
5 6 7 8 9 10 11
12 13 14 15 16 17 18
19 20 21 22 23 24 25
26 27 28 29 30 31

JUN 24

S M T W T F S
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2 3 4 5 6 7 8
9 10 11 12 13 14 15
16 17 18 19 20 21 22
23 24 25 26 27 28 29
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JUL 24

S M T W T F S
1 2 3 4 5 6
7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30 31

May

Mon
06

Summer 2024 Dual
Enrollment Deadline
(Full Term/A Term/B Term)

Tue
07

Wed
08

Thu
09

Spring Classes End
(Full Term/B Term)

Fri
10

Sat
11

Sun
12

AUG 23	SEP 23	OCT 23	NOV 23	DEC 23	JAN 24
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5	1 2	1 2 3 4 5 6 7	1 2 3 4	1 2	1 2 3 4 5 6
6 7 8 9 10 11 12	3 4 5 6 7 8 9	8 9 10 11 12 13 14	5 6 7 8 9 10 11	3 4 5 6 7 8 9	7 8 9 10 11 12 13
13 14 15 16 17 18 19	10 11 12 13 14 15 16	15 16 17 18 19 20 21	12 13 14 15 16 17 18	10 11 12 13 14 15 16	14 15 16 17 18 19 20
20 21 22 23 24 25 26	17 18 19 20 21 22 23	22 23 24 25 26 27 28	19 20 21 22 23 24 25	17 18 19 20 21 22 23	21 22 23 24 25 26 27
27 28 29 30 31	24 25 26 27 28 29 30	29 30 31	26 27 28 29 30	24 25 26 27 28 29 30	28 29 30 31
				31	

May

Mon
13

Tue
14
Commencement Ceremony
(College Wide)
Ocean Center

Wed
15

Thu
16
Summer Classes Begin
(Full Term/A Term)

Fri
17

Sat
18

Sun
19

FEB 24	MAR 24	APR 24	MAY 24	JUN 24	JUL 24
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3	1 2	1 2 3 4 5 6	1 2 3 4	1	1 2 3 4 5 6
4 5 6 7 8 9 10	3 4 5 6 7 8 9	7 8 9 10 11 12 13	5 6 7 8 9 10 11	2 3 4 5 6 7 8	7 8 8 10 11 12 13
11 12 13 14 15 16 17	10 11 12 13 14 15 16	14 15 16 17 18 19 20	12 13 14 15 16 17 18	9 10 11 12 13 14 15	14 15 16 17 18 19 20
18 19 20 21 22 23 24	17 18 19 20 21 22 23	21 22 23 24 25 26 27	19 20 21 22 23 24 25	16 17 18 19 20 21 22	21 22 23 24 25 26 27
25 26 27 28 29	24 25 26 27 28 29 30	28 29 30	26 27 28 29 30 31	23 24 25 26 27 28 29	28 29 30 31
	31			30	

May

Mon
20

Last Day to Add or Drop
Classes
(Full Term/A Term)

Tue
21

Wed
22

Thu
23

Fri
24

Sat
25

Sun
26

AUG 23	SEP 23	OCT 23	NOV 23	DEC 23	JAN 24
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5	1 2	1 2 3 4 5 6 7	1 2 3 4	1 2	1 2 3 4 5 6
6 7 8 9 10 11 12	3 4 5 6 7 8 9	8 9 10 11 12 13 14	5 6 7 8 9 10 11	3 4 5 6 7 8 9	7 8 9 10 11 12 13
13 14 15 16 17 18 19	10 11 12 13 14 15 16	15 16 17 18 19 20 21	12 13 14 15 16 17 18	10 11 12 13 14 15 16	14 15 16 17 18 19 20
20 21 22 23 24 25 26	17 18 19 20 21 22 23	22 23 24 25 26 27 28	19 20 21 22 23 24 25	17 18 19 20 21 22 23	21 22 23 24 25 26 27
27 28 29 30 31	24 25 26 27 28 29 30	29 30 31	26 27 28 29 30	24 25 26 27 28 29 30	28 29 30 31
				31	

May/June

Mon Memorial Day
(College Closed)

27

Tue

28

Wed

29

Thu

30

Fri Fall 2024 Dual Enrollment
Deadline
(Full Term/A Term/B Term)

31

Sat

01

Sun

02

FEB 24

S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

MAR 24

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10	11	12	13	14	15	16
17	18	19	20	21	22	23
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		28	29	30		
						31

APR 24

S	M	T	W	T	F	S
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19	20	21	22	23	24	25
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MAY 24

S	M	T	W	T	F	S
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JUN 24

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JUL 24

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June

Mon
03

Tue
04

Wed
05

Thu
06

Fri
07

Sat
08

Sun
09

AUG 23

S M T W T F S
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27 28 29 30 31

SEP 23

S M T W T F S
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24 25 26 27 28 29 30
29 30 31

OCT 23

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22 23 24 25 26 27 28
29 30 31

NOV 23

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26 27 28 29 30
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DEC 23

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24 25 26 27 28 29 30
31

JAN 24

S M T W T F S
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7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30 31

June

Mon
10

Tue
11

Wed
12

Thu
13

Fri
14

Sat
15

Sun
16

FEB 24

S M T W T F S
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18 19 20 21 22 23 24
25 26 27 28 29

MAR 24

S M T W T F S
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APR 24

S M T W T F S
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MAY 24

S M T W T F S
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JUN 24

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JUL 24

S M T W T F S
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14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30 31

June

Mon
17

Tue
18

Wed
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Thu
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Fri
21

Sat
22

Sun
23

AUG 23
S M T W T F S
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27 28 29 30 31

SEP 23
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OCT 23
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22 23 24 25 26 27 28
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NOV 23
S M T W T F S
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DEC 23
S M T W T F S
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17 18 19 20 21 22 23
24 25 26 27 28 29 30
31

JAN 24
S M T W T F S
1 2 3 4 5 6
7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30 31

June

Mon
24

Tue
25

Wed
26

Thu
27 Summer Classes End
(A Term)

Fri
28

Sat
29

Sun
30

FEB 24

S M T W T F S
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4 5 6 7 8 9 10
11 12 13 14 15 16 17
18 19 20 21 22 23 24
25 26 27 28 29

MAR 24

S M T W T F S
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17 18 19 20 21 22 23
24 25 26 27 28 29 30
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APR 24

S M T W T F S
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14 15 16 17 18 19 20
21 22 23 24 25 26 27
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MAY 24

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19 20 21 22 23 24 25
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JUN 24

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JUL 24

S M T W T F S
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7 8 9 10 11 12 13
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21 22 23 24 25 26 27
28 29 30 31

July

Mon
01 Summer Classes Begin
(B Term)

Tue
02 Last Day to Add/Drop
Classes
(B Term)

Wed
03

Thu
04 Independence Day
Holiday July 4 - 5
(College Closed)

Fri
05 Independence Day
Holiday July 4 - 5
(College Closed)

Sat
06

Sun
07

AUG 23	SEP 23	OCT 23	NOV 23	DEC 23	JAN 24
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
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13 14 15 16 17 18 19	10 11 12 13 14 15 16	15 16 17 18 19 20 21	12 13 14 15 16 17 18	10 11 12 13 14 15 16	14 15 16 17 18 19 20
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27 28 29 30 31	24 25 26 27 28 29 30	29 30 31	26 27 28 29 30	24 25 26 27 28 29 30	28 29 30 31
				31	

July

Mon
08

Tue
09

Wed
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Thu
11

Fri
12

Sat
13

Sun
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FEB 24

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25 26 27 28 29

MAR 24

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APR 24

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MAY 24

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JUN 24

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JUL 24

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July

Mon
15

Tue
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Thu
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Sat
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AUG 23						
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SEP 23						
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OCT 23						
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29	30	31				

NOV 23						
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DEC 23						
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31						

JAN 24						
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July

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Tue
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Fri
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Sat
27

Sun
28

FEB 24

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MAR 24

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APR 24

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JUL 24

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21 22 23 24 25 26 27
28 29 30 31

July/August

Mon
29

Tue
30

Summer Classes End
(Full Term)

Wed
31

Last Day to Apply for
Summer 2024 Graduation
(Full Term/A Term/B Term)

Thu
01

Fri
02

Sat
03

Sun
04

AUG 23	SEP 23	OCT 23	NOV 23	DEC 23	JAN 24
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
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6 7 8 9 10 11 12	3 4 5 6 7 8 9	8 9 10 11 12 13 14	5 6 7 8 9 10 11	3 4 5 6 7 8 9	7 8 9 10 11 12 13
13 14 15 16 17 18 19	10 11 12 13 14 15 16	15 16 17 18 19 20 21	12 13 14 15 16 17 18	10 11 12 13 14 15 16	14 15 16 17 18 19 20
20 21 22 23 24 25 26	17 18 19 20 21 22 23	22 23 24 25 26 27 28	19 20 21 22 23 24 25	17 18 19 20 21 22 23	21 22 23 24 25 26 27
27 28 29 30 31	24 25 26 27 28 29 30	29 30 31	26 27 28 29 30	24 25 26 27 28 29 30	28 29 30 31
				31	

August

Mon
05

Tue
06

Wed
07

Thu
08

Fri
09

Sat
10

Sun
11

FEB 24

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18 19 20 21 22 23 24
25 26 27 28 29

MAR 24

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17 18 19 20 21 22 23
24 25 26 27 28 29 30
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APR 24

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JUL 24

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14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30 31



Equity Statement

Daytona State College prohibits discrimination and provides equal access, equal educational opportunity and equal employment opportunity to all persons regardless of age, color, disability, ethnicity, genetic information, gender, marital status, national origin, political affiliation, pregnancy, race, religion, sex, sexual orientation and veteran status.

To obtain more information about the college's equal access and equal opportunity policies, procedures and practices, please telephone the Student Equity Officer at 386 506-3840 or write to mailing address: 1200 W. International Speedway Blvd., Daytona Beach, FL 32114.

Accreditation Statement

Daytona State College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associates and bachelor's degrees. Degree-granting institutions also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Daytona State College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website (www.sacscoc.org).

Mission Statement

Daytona State College, a comprehensive public college, provides access to a range of flexible programs from community enrichment to the baccalaureate degree, emphasizing student success, embracing excellence and diversity, as well as fostering innovation to enhance teaching and learning.

Campus Directory (Cont.)

Library

Daytona Beach	506-3518
L. Gale Lemerand Student Center (B/115) R/314	
Reference Desk	506-3518
DeLand	785-2017
Learning Resources Center (B/1) R/115	

Falcon First-Generation Success Program

Daytona Beach	506-3826
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Office of Student Accounts

Daytona Beach	506-3024
Wetherell Center (B/100) R/102	

Records & Registration

Daytona Beach (Records)	506-3876
Wetherell Center (B/100) R/208	
Daytona Beach (Registration)	506-3136
Wetherell Center (B/100) R/119	
DeLand	506-3136
Student Services Center (B/7) R/103	
Deltona	506-3136
Fathi Hall (B/1) R/203	
Flagler/Palm Coast	506-3136
Academic Hall (B/2) R/100	
New Smyrna Beach/Edgewater	506-3136
Student Services Center (B/1) R/105	

Recreational Sports Office

Daytona Beach	506-3131
L. Gale Lemerand Student Center (B/115) R/218	

Cosmetology Salon

Daytona Beach	506-3319
Cosmetology Hall (B/510)	

Southeast Museum of Photography

Daytona Beach	506-3894
Hosseini Center (B/1200)	

Counseling & Accessibility Services

Daytona Beach	506-3238
Wetherell Center (B/100) Annex	
DeLand	
Student Services Center (B/7) R/136	785-2082
Deltona	506-7316
Fathi Hall (B/1) R/231	
Flagler/Palm Coast	
Academic Hall (B/2) R/101H	246-4824
New Smyrna Beach/Edgewater	
Student Services Center (B/1) R/133	423-6312

Student Employment Office

Daytona Beach	506-3015
Wetherell Center (B/100) R/104	

Student Equity

Daytona Beach	506-3840
Wetherell Center (B/100) R/210	

Student Judicial Affairs	506-4510
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Falcon HOPE Center

CCAMPIS/Fresh Start/New Directions	
Daytona Beach	
Forough B. Hosseini Hall (B/130)	
Program Information	506-3068
Fresh Start	506-4377
DeLand	785-2082
Student Services Center (B/7) R/136	
Deltona	506-7316
Fathi Hall (B/1) R/231	
Flagler/Palm Coast	246-4824
Academic Hall (B/2) R/101H	

TRiO Student Support Services	506-3634
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TRiO Talent Search	506-3635
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Tutoring

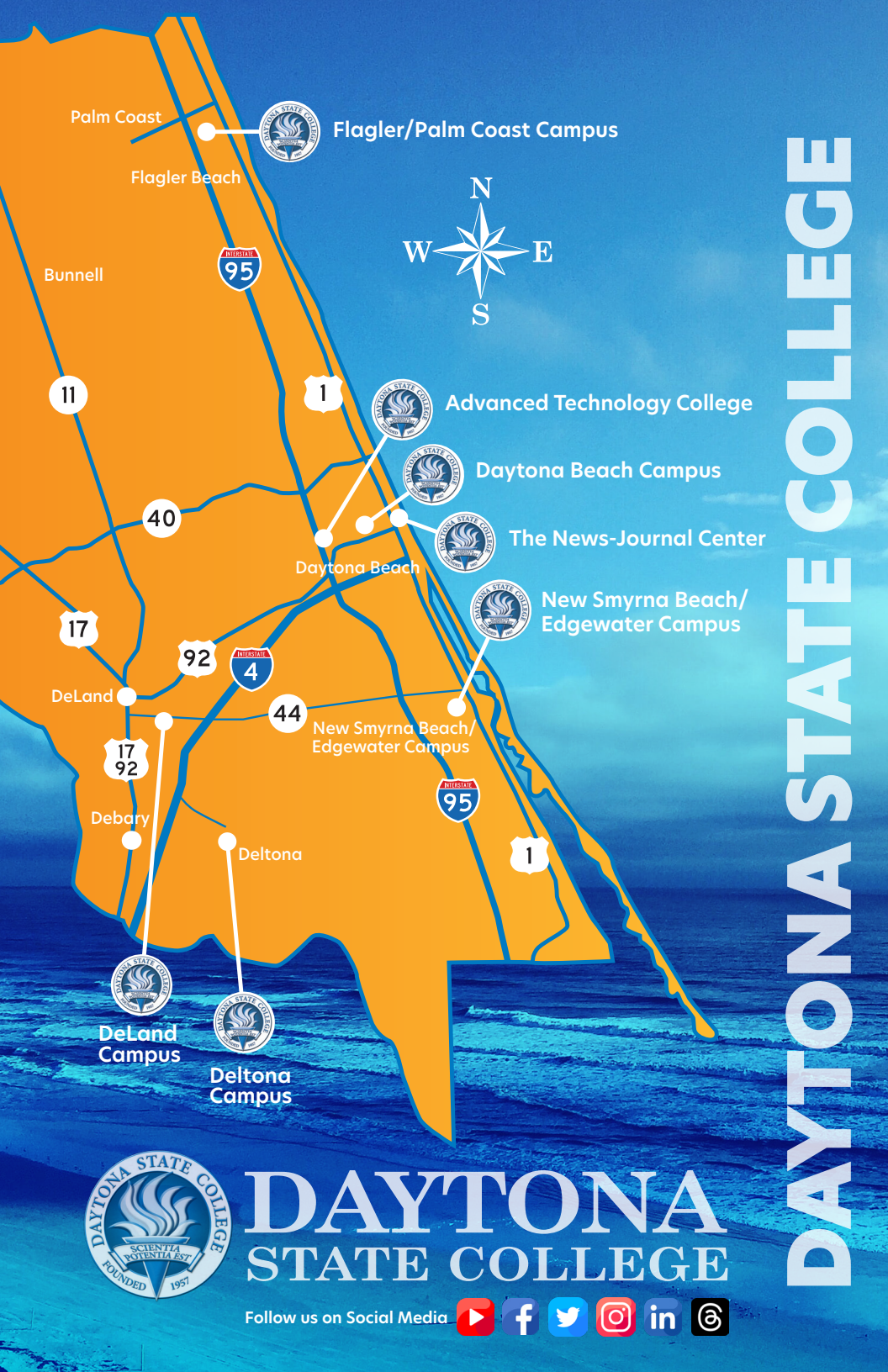
Daytona Beach	
Baker Academic Support Center (B/500) R/124	
.....	506-3673
L. Gale Lemerand Student Center (B/115) R/320	
.....	506-4217
DeLand	785-2087
Bert Fish Hall (B/6) R/217	
Deltona	789-7306
Fathi Hall (B/1) R/104	
Flagler/Palm Coast	
Academic Hall (B/2) R/104	246-4814
Smolen Center (B/1) R/122	
New Smyrna Beach/Edgewater	423-6329
Academic Hall (B/2) R/104	

The DSC Writing Center

Daytona Beach	506-3297
L. Gale Lemerand Student Center (B/115) R/321	
DeLand	785-2007
Library (B/1), R/113A	
Deltona	506-7363
Academic Support Center (B/1), R/104B	
Flagler/Palm Coast	506-4803
Academic Support Center (B/2) R/106B	
New Smyrna Beach/Edgewater	506-6304
Academic Support Center (B/2) R/116	

Veterans Services Office

Daytona Beach	506-3870
Wetherell Center (B/100) R/205	



Palm Coast



Flagler/Palm Coast Campus

Flagler Beach



Bunnell



11

1



Advanced Technology College



Daytona Beach Campus



The News-Journal Center



New Smyrna Beach/
Edgewater Campus

40

Daytona Beach

17

92



DeLand

44

New Smyrna Beach/
Edgewater Campus

17
92

DeBary

Deltona



1



DeLand
Campus



Deltona
Campus



DAYTONA STATE COLLEGE

DAYTONA STATE COLLEGE

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