



Request of Official Daytona State College High School Transcript

Records Office • Fax: (386) 506-4489
• Phone: (386) 506-3876
• Records@DaytonaState.edu

(E-mail requests cannot be accepted. Please submit a separate request for each address.) Applications can be submitted at any campus or mailed or faxed to the Daytona Beach Campus. Reasonable accommodations are available to applicants with disabilities. To request accommodations, contact (386) 506-3530

Student ID Number	Last Four Digits of Social Security Number

Last Name (Please Print)	Maiden/Other Name

First Name	Middle Initial

Street Address

City	State	Zip Code

Phone Number	Birth Date

Approximately, what year did you graduate? _____

Please check the appropriate box
Number of Copies: _____
<input type="checkbox"/> Send copies now OR
<input type="checkbox"/> Hold for grades

Please check the appropriate box
<input type="checkbox"/> Mail Transcript(s) to address below OR
<input type="checkbox"/> Pick-up Transcript(s)
Which Campus?: _____

This request cannot be processed without your signature.

Signature	Date

Under the Family Education Rights and Privacy Act of 1974, this information is released to you on the condition that you will not permit any other party to have access to such information without the written permission of the student.

The College is not required to Furnish a Transcript to any student whose financial obligation to the College has not been satisfied.

Mail Transcript to:
Name / Institution / Agency _____
Attention to / Room # _____
Address 1 _____
Address 2 _____
City / State / Zip _____

- Please allow 2 to 3 business days after receipt of request for processing.
- Daytona State College does not charge for high school transcripts.
- Please submit a separate request for each address.

Advanced Technology College 1770 Technology Blvd. Daytona Beach, FL 32117 (386) 506-4100	Daytona Beach Campus 1200 W. Int'l Speedway Blvd. Daytona Beach, FL 32114 (386) 506-3000	DeLand Campus 1155 County Road 4139 DeLand, FL 32724 (386) 785-2000	Deltona Campus 2351 Providence Blvd. Deltona, FL 32725 (386) 789-7302	Flagler/Palm Coast Campus 3000 Palm Coast Parkway S.E. Palm Coast, FL 32137 (386) 246-4800	New Smyrna Beach-Edgewater Campus 940 10th St. New Smyrna Beach, FL 32137 (386) 423-6300
----------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------